



AGJENCIA E SIGURIMIT TË CILËSISË NË ARSIMIN E LARTË

EXTERNAL EVALUATION REPORT

FOR SECOND CYCLE STUDY PROGRAM MASTER OF
SCIENCE IN “ECONOMICS AND MANAGEMENT”
OF HEI “Catholic University "Our Lady of Good Counsel"”

External Evaluation Group:

1. Prof Asc Elida Liko
2. Prof Asc Endrit Kromidha

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ABREVIATIONS

CUOLGC Catholic University "Our Lady of Good Counsel"

QAAHE Quality Assurance Agency in Higher Education

MESY Ministry of Education for Sport and Youth

IEG Internal Evaluation Group

EEG External Evaluation Group

MSc EM Master of Science in Economics and Management

FEPSS Faculty of Economics, Policy and Social Sciences

STUDY PROGRAM DATA SUMMARY TABLE

For the Study Program:

Nr.		
1	Applicant HEI:	Catholic University "Our Lady of Good Counsel"
2	Basic unit that offers:	Faculty of Economics, Political and Social Sciences
3	Name of the study program:	Master of Science in Economics and Management
4	Licensing order / DCM:	Decision of Minister nr. 39, dated 1.2.2013 "Activation of the new second cycle study programme, Master's degree in "Economics and Management", changed with Decision nr. 363 dated 04.09.2013.
5	Reorganization order / DCM:	
6	Diploma registration form:	Order no. 218 dated 14.11.2018 for the registration of the diploma form for the study program of the second cycle Master of Science in "Economics and Management" of the Catholic University "Lady of good Council"
7	Order / ABD of the first accreditation:	Decree no. 46, dated 5.2.2015 for the accreditation of the second cycle Master's degree programme in Economics and Management"
8	Study cycle:	Second
9	Duration of the study program:	2 years
10	Total Credits (ECTS):	120 ECTS
11	Form of study:	Full time
12	Language (Albanian / other):	Italian
13	The program is offered in cooperation with other institutions:	With the University of Bari 'Aldo Moro'
14	Joint degree (insert name):	La laurea Magistrale in "Economia e Management"/ Master di

		Scienze in “Economia e Management”
15	Dual degree (insert name):	-
16	The national qualifications framework level:	7
17	EAS / CAS for the study program:	18 EAS ¹ / 3 CAS
18	Number of students:	11
19	Comments / others:	

¹ The lecturer that come from the University of Bari are considered full time for this study program

SUMMARY OF THE EXTERNAL EVALUATION

CUOLGC was created in 2004 upon the initiative of the "Our Lady of Good Counsel" Foundation, and Decision of the Council of Ministers nr. 567 dated 27.08.2004. CUOLGC aims to support the integration of higher education in Albania to the Eurozone in alignment with the Bologna Process.

The MSc EM second cycle programme was created with Decision of the Academic Senate nr. 148/11 dated 27.10.2011, with decision of the Minister nr. 39 dated 01.02.2013 changed with Decision nr. 363 dated 04.09.2013, accredited with Decision nr 46 dated 05.02.2015 and changed with Decision nr. 78 dated 18.02.2015.

The programme is offered by the Faculty of Economics, Political and Social Sciences in CUOLGC, and the University of Bari 'Aldo Moro' according to the collaboration agreement between the two institutions (Evidence 6). At the completion of studies, a joint diploma is issued from both the University of Bari 'Aldo Moro' and CUOLGC.

The programme aims to offer a level of qualification equal to that in the European Union according to the active collaboration with Italian universities. CUOLGC guarantees the recognition of degrees in Italy for all the programmes, allowing to graduated students to be competitive internationally.

The MSc EM aims to offer a specialized education in management leadership for the private and public sectors. The programme takes a multi-sectoral approach, to train experts in management and economics, able to make decisions, analyse and solve problems in complex situations, taking into consideration the institutional strategies where they operate. Modules about law, accounting, business models and economic systems aim to provide a good integration between economics and management aligned with the context of the Albanian economy.

DEGREE OF COMPLETION OF RECOMMENDATIONS FROM THE PREVIOUS ACCREDITATION CYCLE

The institution has generally fulfilled the commendations of the Accreditation Council to increase the number of internal Albanian academic staff. From 12 academics in 2015-2016, the majority of whom were Italian, the institution employs 22 academics in 2019-2020 seven of whom are Albanian according to [Evidenca 18.pdf](#).

DESCRIPTION OF THE EXTERNAL EVALUATION PROCESS; (ABOUT 200 WORDS)

After the external examiners were appointed, the external evaluation process has started with reviewing all the documentations that were made available to the External Evaluation Group by ASCAL, submitted by the Commission for Internal Quality assessment of the Master's degree course in Economics and Management.

Most of the documents made available to us were written in three languages, Italian, Albanian and English. With ASCAL it was clarified that the external evaluation report must be written in English language.

The External Evaluation Group read the internal evaluation report, and found that no references were made in the report. We requested ASCAL, to ask the Institution, to add the references and made them available for us. Our request was fulfilled in a few days by the Institution; the references were added in the report as footnotes.

Before the visit to the Institution, we reviewed all the documents submitted and uploaded in the ASCAL cloud server.

Visit to the Institution were made online on the 10th and 11th of February 2021.

Based on the fact that this master program is interdisciplinary, and all the units of the Faculty collaborate for offering the master program, very helpful for writing the report were the meeting with the Dean of the Faculty of Economic, Political and Social Sciences, Head of the Department of Economic Sciences and Entrepreneurship, Head of the Department of Bioeconomic Strategies in the European Union and the Balkans, and Head of the Center for the Study of Economies of Countries in Transition.

Very important for final report was the meeting with the students of this master program, members of the Self Evaluation Group, Academic Staff of the program, the Curriculum and Quality Evaluation Office, Administrative staff, the Career Counselling Office, and the Research and Training Office.

The meetings were very helpful for writing the external evaluation report. Leading personnel, Academic members of staff, administrative staff and students alike was very collaborative. They explained to us the specifics of this study programme, and the challenges they had adapting the syllabuses originally designed for the joint programme in the University of Bari 'Aldo Moro' to the specifications of the Albanian law on higher education.

We requested a list of addition documents, that was made available to us in a short time period. These additional documents were given full attention and consideration in the completion of this report.

Evaluation of the Second Cycle Study Program Master of Science in "Economics and Management"

I. STUDY PROGRAM MASTER OF SCIENCE PROVISION

Standard I.1	
The Higher Education Institution provides a "Master of science" / "Master of Arts" study program in accordance with its mission and objectives, aiming at maintaining national interests and values.	
Criteria	Evaluation of experts
Criterion 1 The institution offers a "Master of Science" / "Master of Arts" study programs in compliance with national interests.	<p>The statute of CUOLGC guarantees the national interests of Albania are respected according to Article 2 Mission:</p> <p>1. The CUniOLGC, in harmony with the spirit of its Founders and in accordance with the needs of economic, social and cultural development of the country, aims:</p> <ul style="list-style-type: none"> • To provide its students with the appropriate levels of higher education and prepare young experts and professionals according to European standards and with the best moral values, in order to support the social, economic and cultural development of the Albanian society and the progress of higher education and scientific research at national and regional level; • To develop and promote the basic and applied scientific research; • To support the strategic priorities and development interests of the country; • To promote national and international cooperation in the field of higher education and scientific research; <p>2. The Catholic University "Our Lady of Good Counsel" carries out its mission of higher education through and educational approach based on Catholic principles and values and in particular on respect for fundamental human rights, of equality among members of the society, different ethnic groups, religions and nationalities, according to a conception that puts science at the service of man and civil coexistence.</p> <p>The MSc EM, in accordance with the Statute and according to the Didactic Regulation of the programme specifies in Article 2 - Specific training objectives and description of the training program as follows:</p> <p>“The master's degree in Economics and Management is designed in a way so that it offers a specialized study program, which aims to form individuals capable of accessing the labour market in managerial functions. The program aims to promote the acquisition of sound basic knowledge to fulfil the strategic roles and functions or responsibilities of management as well as those organizational tasks in the public and/or private sector with specialized competencies that enable the development of a systematic and integrated vision with regards to management issues problems related to an economic entity.”</p>
Criterion 2 The "Master of Science" / "Master of Arts" study program aims to preserve and consolidate national academic and cultural values.	
Criterion 3 The study program is designed and delivered in accordance with the goals and mission of the institution and field of activity.	
Criterion 4 The "Master of Science" / "Master of Arts" study program is designed and offered in line with and promotes local and / or national economic development.	
Criterion 5 The "Master of Science" / "Master of Arts" study program establishes a sustainable competences basis, necessary for in-depth third cycle studies, including in-depth professional and scientific training.	

	<p>This confirms the fulfilment of this criteria and the compliance of the objectives of the institution and the programme with the national interests and values.</p> <p>The collaboration with foreign institutions, in particular in Italy, to assure the joint recognition of degrees, is positive for the quality assurance.</p> <p>Although the programme is designed with an international and practical scope, it does offer sufficient skills for students who want to pursue tertiary studies. For example, modules like Econometrics offered in the MSc EM are a solid foundation for more research for a PhD later.</p> <p><i>It would be valuable for the programme to specify in the regulation the provisions it makes and opportunities it offers specifically for students who want to pursue tertiary education in Albania, Italy or other countries, The institution is planning to launch a PhD in Economics and Management in 2022 according to its strategy for 2017-2027 yet.</i></p> <p>References</p> <p>14. CUOLGC Institutional Development Plan.pdf</p> <p>15. CUOLGC Statute.pdf</p> <p>33. The Regulation of the MSP in Economics and Management.pdf</p>			
Fulfillment of standard	Not met	Partly met	Substantially met	Met
				X

<p>Standard I.2</p> <p>The MSc / MA study program is in line with the development strategy, statute and other regulatory acts of the Higher Education Institution and its academic fields.</p>	
Criteria	Evaluation of experts
<p>Criterion 1 The institution clearly stipulates that the study program is designed and delivered in compliance with and in implementation of the institution's own development strategy.</p>	<p>In Article 2 of the regulation of the MSc EM it is determined how the programme complies with the strategic objectives and the academic priorities as follows:</p> <p>“The program aims, through an interdisciplinary approach, to train professionals who have the necessary skills and knowledge to make decisions in contexts of uncertainty, approaching these contexts with an economic and strategic reasoning.</p> <p>This study programme's training activities include, among others, subjects that are related to business economics and organization, programming and control, production management, organization and management of human resources, international management and innovation management. Economics subjects include training in industrial economics and regulation, international economics and economic growth, as well as tax economics. The courses of</p>
<p>Criterion 2 The statute and the regulation of the institution clearly define its academic priorities and demonstrate that the study program is designed and delivered in accordance with and in implementation of the latter.</p>	
<p>Criterion 3 The designation, organization, structure and content of the study programs are provided in accordance with institution's areas and academic profiles.</p>	

<p>Criterion 4 The "Master of Science" / "Master of Arts" study program is designed and developed in accordance with national development strategies, national interest and global development trends.</p>	<p>economic statistics and statistical methods for economic decisions, econometrics and mathematical methods for finance include quantitative methods. Legal topics are covered in subjects such as international and financial market law, industrial relations and public procurement.”</p> <p>The compulsory and elective modules in this MSc EM listed in the programme documents, their names and contents, are compatible with content of the programme.</p> <p>The MSc EM programme complies with the national interests and global trends as mentioned in Article 4 of the Statute:</p> <p>“CUniOLGC fulfils its duties through a higher education and an educational approach based on the most up-to-date and higher standards of teaching and research and in particular on respect for fundamental human rights, of equality among members of the society, different ethnic groups, religions and nationalities, according to a conception that puts science at the service of man and peaceful civil coexistence.”</p> <p>References</p> <p>15. CUOLGC Statute.pdf</p> <p>33. The Regulation of the MSP in Economics and Management.pdf</p>			
<p>Fulfillment of standard</p>	<p>Not met</p>	<p>Partly met</p>	<p>Substantially met</p>	<p>Met</p>
				<p>X</p>

<p>Standard I.3 The "Master of Science" / "Master of Arts" study program aims to meet the needs of the labor market and is provided in accordance with its requirements.</p>	
<p>Criteria</p>	<p>Evaluation of experts</p>
<p>Criterion 1 The "Master of Science" / "Master of Arts" study program has set well-defined objectives for student training in that program, which include in depth scientific competences, skills and professional competencies that students should acquire at the end of the study program, which characterize the profile of the program in accordance with the level of studies in which they are offered and with the requirements of the labour market.</p>	<p>The Careers Office is responsible for the employability and market analysis, and for the creation of the employment opportunities for students based on collaborations with companies and reputable organisations in the job market. Career counselling is regulated by Article 45 of the Statute.</p> <p>The annual report about the employment of students prepared by the Careers Office lists a number of companies where students can do employment practices such as Confindustria, Infosoft, Intesa Sanpaolo, Raiffeisen Bank, Deloitte, Vodafone etc, all in Albania, but some with strong links in Italy such as Deloitte or Intesa Sanpaolo Bank.</p> <p>The institution plans its employability strategy and operations based on external research on the job market. For example, a study conducted in 2020 from the recruitment company EPPC Albania & Kosovo confirms a solid demand in the job market for graduates in economics and finance,</p>
<p>Criterion 2 The institution conducts studies on the local and international labour market for the study program it provides before its opening, after students' graduation, and periodically. These studies should include: data from formal communication with employers of the respective field of study, their needs and requirements, student</p>	

employment opportunities, data on real employment of graduates and expected developments in the relevant sector.	accounting and management.			
Criterion 3 The study program training objectives, structure and content, as well as study program expected learning outcomes guarantee the acquisition of knowledge, skills, and competences that respond to market needs and facilitate student employment.	The above-mentioned studies refer to the local, regional and international job markets. The institution, as confirmed by its statute and the Dean of the FEPSS during the meeting, aims to prepare graduates that can compete as equals in local and international job markets. This is made possible through the joint programme with the University of Bari ‘Aldo Moro’, accredited by the Ministry of Education and Science in Italy, the fact that the studies are conducted in Italian in Albania, and the opportunity to transfer studies between the two countries as specified in the Regulation for the Recognition and Transfer of Studies.			
Criterion 4 The study program is aligned with similar study programs provided by international institutions in order to facilitate study transfer or student employment in the international market in the future.	The programme, based on its Didactic Regulation, includes professional practices for students in their second academic year, for which students can receive 4 credits. These professional practices are conducted under the supervision of a tutor from the university.			
Criterion 5 The study program is drafted in accordance with the objectives set out in the EU legislation and directives on higher education and regulated professions, and it relies on the institution's long-standing experience and European countries best practices.	According to the Employability Report, 36 from the 38 students registered in the MSc EM are employed, so 95%, although it is acknowledged that many of the students already have a job before and during their studies.			
Criterion 6 The "Master of Science" / "Master of Arts" study program includes vocational training in professional practices in line with the study program purpose and objectives and international directives on regulated professions.	The modules of this MSc EM are conducted in Italian. This facilitates their transfer of studies or job mobility should they wish to consider working in Italy. The bibliography of the modules is also rich in core texts and other materials in Italian and English.			
Criterion 7 In the "Master of Science" / "Master of Arts" study program, teaching components, modules, subjects or the entire foreign language program should be included in order to attract foreign students, increase mobility 4 within the framework of scientific research and institution's internationalization.	The Dean is responsible for managing all the documentation about the performance of the FEPSS. Together with the programme Coordinator for this MSc EM, they prepare and store the documents in the Rector's office in Italian, while the agreements are also kept in English.			
Criterion 8 For the "Master of Science" / "Master of Arts" study program, the institution prepares, stores and archives in English all the documentation and the activities developed.	<i>The institution could consider more the use of English language in accordance with its internationalisation plans and strategy.</i>			
Fulfillment of standard	Not met	Partly met	Substantially met	Met
<p>References</p> <p>24. Rregullorja e njehsimit dhe transferimit të studimeve..pdf</p> <p>26. report regarding the employment of the graduates in Master study programme.pdf</p> <p>33. The Regulation of the MSP in Economics and Management.pdf</p> <p>https://www.eppc.al/sq/blog/78-cilat-jane-profesionet-qe-pritet-te-kerkohen-dhe-paguhen-me-shume-ne-2019-n</p>				

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Standard I.4
The study program is in line with the academic field of the main / basic unit (department) responsible for the study program at the institution.

Criteria	Evaluation of experts			
<p>Criterion 1 The institution demonstrates that it has the necessary experience, capabilities and resources in the academic field to provide a study program in that field.</p>	<p>Based on Table 25 listing the academic staff and checking their profiles, the university has increased academic capabilities to deliver the programme, from 12 academics employed with the programme in 2015/2016 to 22 in 2019/2020 including full and part time.</p> <p>MSc EM is offered by the Department of Economic and Business Sciences and the Department of the Bioeconomic Strategies for the EU countries and the Balkans. Part of this faculty is also the Research Centre for Countries in Transition. This structure has been approved with Decision of the Academic Senate dated 24/01/2015 and communicated to MESY.</p> <p>Based on this, the MSc EM complies with the profile of the base unit responsible for the programme on a national and international level thanks to the collaboration with the University of Bari ‘Aldo Moro’ according to the agreement between the two institutions (Evidence 20 in the additional documents).</p> <p>References</p> <p>25. Table of the accademic staff composition.pdf</p> <p>18. Shkresa përcjellëse nr. 131 datë 26.1.2015 “Komunikimi i vendimit të Senatit Akademik në lidhje me strukturën e Fakultetit;.pdf</p> <p>Evidenca 20.eng.pdf</p>			
<p>Criterion 2 The general and specific scope of the study program should be in line with the academic and research field of the main unit responsible for the study program, according to the classification / codification of the study programs based on the national and European guidelines and directives.</p>				
<p>Criterion 3 The general and specific field of the study programs should be in line with the academic and research area of the main unit, responsible for the study programs, according to the classification / codification of study programs based on the national and European guidelines and directives. In the case of interdisciplinary programs, at least one of the cooperating units should ensure this compliance.</p>				
Fulfillment of standard	Not met	Partly met	Substantially met	Met
				X

Standard I.5
The Higher Education Institution ensures cooperation establishment with institutions, companies, third parties, local and / or foreign business actors with the view to deliver study programs, in the framework of vocational training, research and mobility.

Criteria	Evaluation
<p>Criterion 1 The institution established effective internal cooperation relations for study programs design, supervision and maintenance of the by allocating tasks among units and staff, assigning respective</p>	<p>The institution organises responsibilities between organisational units and staff, assigning respective responsibilities and analysing their work based on the Regulation of the FEPSS approved by the Academic Senate on 13/01/2021 which determines the roles of:</p>

responsibilities and the analyzing on an ongoing basis their work.	
Criterion 2 In the framework of students' learning and learning objectives achievement, the institution establishes cooperation relations with counterpart institutions at the national or international level with local and / or foreign business actors.	<ul style="list-style-type: none"> • Faculty – Article 2 • Department – Article 3 • Research Centre – Article 4 • Authorities and Management Unites – Article 5 • Dean – Article 6 • Deputy Dean – Article 7 • Head of Base Unit – Article 9 • Council of Base Unit – Article 10 • Coordinator of the Programme of Study – Article 11 • Administrator of the Faculty – Article 12
Criterion 3 With the view to deliver "Master of Science" / "Master of Arts" study program the institution enters into special agreements with field institutions, research institutes, companies to enable professional training, clinical practice, or internships etc.	
Criterion 4 The institution establishes official relationships and cooperates with employers to carry out and supervise the training/internship, depending on the specific nature of study programs it offers.	<p>Based on the report on employment and of those graduated from the MSc EM, the institution has relationships with local organisations and businesses as follows:</p> <ul style="list-style-type: none"> • In the economy sector we collaborate with: Cofindustria Albania, Infosoft Albania, Marketing & Distribution SRL, Mazars Albania and Interbrands SP A. • In the banking sector with: Intesa San Paolo Bank, Raiffeisen Bank, OTP and ProCredit Bank. • In the telecommunications sector with: Vodafone Albania, ONE Telecommunication and Albtelecom SPA. • In the production/sales sector with: Agna SP A, Conad Albania SRL and Coca-Cola Bottling Albania SPA. • In the audit sector with Deloitte Albania. • In the insurance sector with the insurance company Sigal.
Criterion 5 The institution guarantees co-operation with counterpart institutions or scientific research institutes to enable scientific research and staff and students' mobility.	
Criterion 6 The unit responsible for study program drafts periodic analytical reports as regards benefits from the cooperation agreements with the view to deliver study programs.	<p>Based on the replies of the institution to questions during the meetings, 11% of the students have been employed in Italy and 31% of them have taken positions where Italian language is a criterion.</p> <p>Based on the - general for the institution, and specific for the programme - agreements with the University of Bari 'Aldo Moro', CUOLGC, regulates the mutual recognition of courses, transfers and degrees.</p> <p>At the end of each academic year the Coordinator of the Programme, based on the Regulation of the FEPSS prepares a report on the education activities, students' responses, the logistics and other activities taking place in the programme. The strategic policies of the institution are laid out in the Institutional Development Plan for 2017-2027.</p> <p><i>It is advised to make clearer provisions in the regulations for research activities, requirements, expectations and access to support, with the aim to publish and present in local and international journals and conferences with a good impact factor.</i></p> <p>References</p> <p>16. Rregullorja e Fakultetit te Shkencave Ekonomike Politike dhe Sociale aprovuar ne Senat Akademik me nr. Prot 11 date 13.01.2021..pdf</p>

	pergijgjet ASCAL.eng.pdf Evidenca 20.eng.pdf 6.Agreement between The University of Bari Aldo Moro and Tirana Catholic University "Our Lady of Good Counsel.pdf 14. CUOLGC Institutional Development Plan.pdf			
Fulfillment of standard	Not met	Partly met	Substantially met	Met
			X	

Standard I.6.	
The institution supports achievements in in-depth studies and research, which are then promoted and made public.	
Criteria	Evaluation of experts
<p>Criterion 1 The institution adopts a supportive policy on staff and students' scientific research activities results dissemination.</p> <p>Criterion 2 The institution establishes a unit on scientific research results performance evaluation.</p> <p>Criterion 3 The institution pursues a policy for promoting scientific research results.</p> <p>Criterion 4 The institution pursues a policy regarding protection of intellectual property as well as the best practices in publishing research.</p> <p>Criterion 5 The institution encourages students and novice researchers to personally engage in scientific research activities.</p>	<p>In response to Criterion 1, in Article 3.2.a. of the Statute the institution states that:</p> <p>“Implementation of scientific - research projects on issues related to the scientific-cultural interests of the University, in the perspectives of economic, social and cultural development of Albania and the Balkans, as well as with the lines and objectives of European Union planning.”</p> <p>CUOLGC has published the first issue dedicated to the FEPSS in its journal EVOLUTION – Journal of Life Sciences and Society. It includes research studies also from academics of the University of Bari ‘Aldo Moro’.</p> <p>In addition, based on the evidence from the meetings, the institution supports financially students and academic staff to conduct research and publish, and there is evidence of one student publishing the following article in the above-mentioned issue of EVOLUTION:</p> <p>Mikaela GRABOVA, TRUST-BASED ECONOMY: CROWDFUNDING AS A POSSIBLE ANSWER, EVOLUTION - Journal of Life Sciences and Society; 110-117, 2020.</p> <p>Based on the decision of the Academic Senate and of the Council of Administration, the institution formed the editorial board of the journal EVOLUTION with degree of the rector Nr. 407 dated 25/09/2019. In addition, the institution publishes the journal Pontes, but its focus is mainly in medical sciences.</p>

	<p>These initiatives and provisions confirm the interest and commitment of the institution on academic research, although the main focus of the institution is in medical and nature sciences. However, the institution intends to focus more on economic and social sciences by offering also a PhD in Economics and Management from 2022 according to plans.</p> <p><i>The institution should specify and improve practices for the protection and control of intellectual property being respected and protected from both students and academic staff. In addition, the institution should be more demanding in terms of international publications in indexed impact factor journals, offering more support for research and rewards for such publications.</i></p> <p>References</p> <p>15. CUOLGC Statute.pdf</p> <p>14. CUOLGC Institutional Development Plan.pdf</p> <p>19. Rector's Decree no. 407 dated 25.9.2019 'Nomination of the Scientific Committee and the Editorial Board of the scientific magazine'.pdf</p> <p>https://www.unizkm.al/posts/slug/rivista-pontes-descrizione/?highlight=pontes</p> <p>https://www.unizkm.al/posts/slug/publications/</p>			
Fulfillment of standard	Not met	Partly met	Substantially met	Met
			X	

Fulfillment of standards of Field I	Not met	Partly met	Substantially met	Met
				X

II. STUDY PROGRAM ORGANIZATION, MANAGEMENT AND ADMINISTRATION

<p>Standard II.1 The "Master of Science" / "Master of Arts" study program is organized in accordance with national legal provisions and bylaws in force covering these study programs.</p>	
Criteria	Evaluation of experts
Criterion 1 The study program is organized into courses and modules evaluated in credits, in	This study program is organized in accordance with the

accordance with the applicable national legislation and according to the European Credit Transfer System (ECTS).	<p>specification of the article 70, paragraph 2, and the article 73, paragraph 3 of the Law no. 80/2015, “On Higher Education and Scientific Research in the Higher Education Institutions in the Republic of Albania”. The study program is full time, last two academic years, and has in total 120 credits. The quantity of the credits acquired during one academic year is 60 credits.</p> <p>The goal of this study program is to prepare qualified economist that have competences to perform jobs that require managerial functions.</p> <p>The students of this study program acquire advance knowledge in business, economics and organization, programming and control, production management, organization and management of human resources, international management and innovation management.</p> <p>Based on theoretical and practical knowledge acquired in economics, law and quantitative analyses that this program offers, students have many opportunities of employment, and are capable of making market analyses, necessary for decision making process.</p> <p>After successfully completed the program, with knowledge and competencies acquired during this master, the student could apply for having the license of “Certified accountant” (regulated profession).</p> <p>Based on the Council of Minister Decision no. 41, date 21.1.2018 “On the elements of the study programs offered by the Higher Education Institutions” changed with the Council of Minister Decision no. 879 date 18.12.2019, annex no. 1, the components for this study program are:</p> <table border="1"> <thead> <tr> <th>Category</th> <th>Component</th> <th>According to VKM</th> <th>According to the study program</th> </tr> </thead> <tbody> <tr> <td>A</td> <td>Basic subjects</td> <td>5%-10% ECTS</td> <td>20% ECTS</td> </tr> <tr> <td>B</td> <td>Characterized subjects</td> <td>50%-60% ECTS</td> <td>40% ECTS</td> </tr> <tr> <td>C</td> <td>Interdisciplinary subjects</td> <td>12%-20% ECTS</td> <td>21% ECTS</td> </tr> <tr> <td>D</td> <td>Addition subjects</td> <td>10% ECTS</td> <td>7% ECTS</td> </tr> <tr> <td>E</td> <td>Final obligation</td> <td>10%-15% ECTS</td> <td>12% ECTS</td> </tr> </tbody> </table> <p>Based on Didactic Regulation and on syllabus data, basic</p>	Category	Component	According to VKM	According to the study program	A	Basic subjects	5%-10% ECTS	20% ECTS	B	Characterized subjects	50%-60% ECTS	40% ECTS	C	Interdisciplinary subjects	12%-20% ECTS	21% ECTS	D	Addition subjects	10% ECTS	7% ECTS	E	Final obligation	10%-15% ECTS	12% ECTS
Category		Component	According to VKM	According to the study program																					
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D		Addition subjects	10% ECTS	7% ECTS																					
E		Final obligation	10%-15% ECTS	12% ECTS																					
Criterion 2 The "Master of Science" / “Master of Arts” study program aims at equipping students with specific skills in a wide range of professions and specialties.																									
Criterion 3 The "Master of Science" / “Master of Arts” study program provides advanced knowledge in a field of study or professional field, including critical understanding of the theories and field academic principles.																									
Criterion 4 The "Master of Science" / “Master of Arts” study program helps students acquire advanced knowledge, skills and competences in a specific academic or professional field, necessary to solve complex and unpredictable problems in a specialized field of study or professional field.																									
Criterion 5 The study programs "Master of Science" / “Master of Arts” contains all the components composing the study program design, as set forth by the legal and sub-legal acts.																									
Criterion 6 The "Master of Science" / "Master of Arts" study program has clearly defined practicums by grouping courses / modules according to specific categories and corresponding load on credits.																									
Criterion 7 The study program credits necessary for graduation and the research work in the framework of its development have been already determined.																									

	<p>subjects are accounted for 20% of this study program, characteristic subjects are accounted for 40% of the study program. Even though individually these categories are not within the range determined by the above act, they fulfill the condition that in total both subjects of category A and B, must be not less than 60 percent of total study activity.</p> <p>The additional subjects have only about 7 percent of the total credits. Additional subjects offered in this program are professional practice and foreign language, with 4 credits each.</p> <p>In the syllabus are clearly determined, teaching activities and corresponding load on credits.</p> <p>In Didactic Regulation is determined the number of credit for master thesis, 14 ETCS. The program has a special regulation for master thesis, that have all the necessary information for completing this final obligation, by specifying the time when the student should submit the thesis, the working format, and the way the thesis is valued.</p> <p><i>Although the possibility that the department has to make changes in the master program is limited due to the joint degree with the University of Bari, we recommend to reconsidering the weight of component of the didactic program in accordance with the standard imposed by the VKM no. 41, date 21.1.2018 changed with the VKM no. 879 date 18.12.2019.</i></p> <p>References:</p> <p>35: Didactic Regulation</p> <p>33: Regulation of the MSP</p> <p>23: Syllabuses</p>			
Fulfillment of standard	Not met	Partly met	Substantially met	Met
				X

Standard II.2	
The main / basic unit responsible for the study program meets the legal requirements and quality standards prescribed for these units.	
Criteria	Evaluation of experts
Criterion 1 The main / basic unit responsible for the study program meets all legal requirements on evaluation and accreditation.	The Faculty of Economic, Political and Social Science, that offer the master program, according to new Statute, approved on 24.01.2015, has three departments, and meet the legal

<p>Criterion 2 The main / basic unit responsible for the study program meets the legal and sub-legal requirements on academic organization and structure.</p>	<p>requirements imposed by the article 23, first and second paragraph of the Law no. 80/2015.</p>
<p>Criterion 3 The main / local unit responsible for the study program meets the legal requirements on academic staff number and qualification the relations between full-time, part-time and visiting staff.</p>	<p>The professor for all the three department of the Faculty, Department of Economics and Enterprise Science, Department of Bioeconomy strategies in EU and in Balkans, and the Research Center on Economies in Transition Countries, collaborate for well function of the master program.</p>
<p>Criterion 4 The main / basic unit responsible for the study program meets the legal and sub-legal requirements on academic organization and structure.</p>	<p>The Department of Economic and Enterprise Science, for the academic year 2015-2016, 2016-2017, 2017-2018, 2019-2020 and 2020-2021, fulfills the legal requirement imposed by the article 25, paragraph 4 of the Law no. 80/2015.</p>
<p>Criterion 5 The main / basic unit responsible for the study program encourages the academic staff to engage in of teaching, laboratory and clinical practice; research work and projects, etc.</p>	<p>The department has full time lecturer more than 7 members, and more than three of them have scientific titles. The limit imposed by the law is at least 7 members to be fulltime and, at least 3 are required to have scientific titles.</p>
<p>Criterion 6 The main / basic unit responsible for each study program appoints a person as the coordinator of the study programs, who is responsible for program progress and development and professional training in accordance with its objectives.</p>	<p>The department has full time employed three Professors, four Associated Professors and eleven members hold the PhD.</p>
<p>Criterion 7 The Program Coordinator reports periodically to the Head of the Main / Basic Unit and documents any information related to the study programs.</p>	<p>In accordance with article 33, paragraph 2 of the Law no. 80/2015, the Faculty of Economic, Political and Social Science, is responsible for the study program. The Faculty operates according to a Regulation that is also applied in this master program.</p> <p>For the academic year 2020-2021, The Faculty of Economic, Political and Social Science has 17 members. One member is Professor Associated, 11 members hold a PhD, 2 members are PhD in process and 2 members hold Master of Science degree. .</p> <p>The full time and part time staff that teaches in this study program fulfills the requirement imposed by the article 2/b/ii of the Council of Minister Decision no. 418, date 10.5.2017, “On standards, criterion and procedures for opening, reorganizing, division, joining and closing of the Higher Education Institutions and their branches”. The standard requires that 70% of teaching hours is covered by full time academic staff. The data for this study program are:</p> <ul style="list-style-type: none"> • For the academic year 2015-2016, part time lecturer accounted for 33%, • For the academic year 2016-2017 there were no part time members, • For the academic year 2017-2018, part time lecturer accounted for 21%, • For the academic year 2018-2019, part time lecturer account for 20%

	<ul style="list-style-type: none"> For the academic year 2019-2020, part time lecturer, account for 18%. <p>The master program is organized according to specification of VKM no 41, date 24.1.2028, changed with VKM no.879 date 18.12.2019.</p> <p>The academic personnel and student of this study program are involved in scientific activities. UCOLGC support research financially and cooperate with public and non public, local and foreign institutions for implementation of specific research activities, according to chapter V, article 54 and 55 of the Statute.</p> <p>The study program has a coordinator. The duties and responsibilities of the coordinator are determined in article 11, of Regulation for Faculty of Economics and Social Sciences.</p> <p>The program coordinator reports directly to the Dean of the Faculty, and collaborates with the base units' heads, for different didactical aspects of the master program. The coordinator arranges the didactic calendar and inform the students for seminars, workshops, internship that they can apply and attend, inform the Dean on didactic process and assist the Dean in preparation of the documentation concerning the program.</p> <p>The program coordinator, according to the specification of article 11/2, of the Regulation of the Faculty collects and submits to the Dean the opinions and specific requests of lecturers of the program. Constantly inform the Dean on the progress of the didactic process.</p> <p>References:</p> <p>15. Statute</p> <p>16. The Regulation of the Faculty of Economics, Political and Social Science</p> <p>18. The Structure of Faculties of the Catholic University ZKM.</p> <p>21. Academic staff UCLGC and Academic Staff of University of Bari</p> <p>25. Table of the Academic staff composition</p>			
Fulfilment of standard	Not met	Partly met	Substantially met	Met
				X

Standard II.3

The MSc / MA study program is detailed, structured and organized in accordance with the standards and objectives of the second cycle study program.

Criteria	Evaluation of experts
<p>Criterion 1 The main / basic unit, responsible for the second cycle study program, has the necessary information on study program organization, structure and content.</p>	<p>The Faculty of Economic, Political and Social Science, is a main unit in charge of promoting and coordinating teaching and research activities, ensuring the delivery of study courses at various levels, according to chapter II, article 2/1 of the Faculty Regulation.</p>
<p>Criterion 2 The study program is organized into courses, modules, professional training and practicums, in accordance with the applicable legal provisions.</p>	<p>The Department is the base unit responsible the delivery of the teaching and scientific research, according to chapter III, article 3/1 of the Regulation of the Faculty.</p>
<p>Criterion 3 The study program is organized into courses and modules evaluated with credits according to the national and European system, divided into academic years and semesters.</p>	<p>All the information necessary for this study program is available online, in the Department web page.</p>
<p>Criterion 4 The study program has a detailed syllabus, which incorporates the necessary information on the teaching workload, hours in / outside the auditorium, attendance / program follow-up and the knowledge assessment methods, etc.</p>	<p>The study program is organized in accordance with specification of article 71, point 2 of the Law no. 80/2015 and the Council of Minister Decision no. 41, 24.1.2018, changed with VKM 897 date 18.12.2019. The study program is organized according to specification of the annex no.1 of this act.</p>
<p>Criterion 5 The study program provides students with all the necessary information related to the general and specific criteria for admission, transfer and studies equivalence.</p>	<p>Based on article five of the Didactic Regulation, the study program is organized in courses, for every course are specified the credits according to European system, academic year, and the semester when the course is taught.</p>
<p>Criterion 6 The study program contains the necessary information on course programs (detailed syllabuses) for each subject, training, seminars or laboratory classes, as well as all the components of each program in and outside the auditorium in accordance with the approved formats.</p>	<p>The program fulfills the conditions for the elements that a “Master of Science”, should have.</p>
<p>Criterion 7 The content of the study program is subject to continuous improvement and update and at the beginning of each academic year the eventual changes are approved, and the complete file is archived in both Albanian and English.</p>	<p>The syllabuses for the master program are according to approved format, in the Council of Minister Decision no. 41, date 24.1.2018, annex 2, changed.</p> <p>In all the syllabus of this master program is specified, the workload of the course expressed in both hours in the class and ECTS/CFU, academic year and the semester, type of the course, course description, main concept and the program.</p> <p>The total load in auditorium of the students for this study program is 714 hours’ lectures, 20 hours’ seminars and 60 hours’ professional practice.</p> <p>The attendee for this program is 60%. From the visit in institution, we gathered the information, that attendance is not a requirement for the same program in the University of Bari, but is added to this program in order to fulfill Albanian law requirement.</p> <p>The way the assessment of knowledge is done, is expressed in general in every study program, but only in “Managerial</p>

Accounting”, are determined the point of final exam (90%) and class participation (10%) and in the “Production Management” is specified in the syllabus that will be not a periodic check of the students.

Knowledge assessment described in the syllabus are different from that reported on the table 15, on the annex summary tables, that gives the assessment form for this master program, another weight. 30% active participation and attendance, 20% quizzes/ tests during the year and 50% final exam.

From the visit in the institution, meeting with the academic staff and the Dean, we have got the information that the Faculty respects the academic freedom of the professors, for assessment methodology. The Professors that are considered full time in this study program that came from the University of Bari follow the rules that exist in the University of Bari.

The literature is according to specification of VKM no. 41, date 24.1.2018, changed, divided in obligatory and recommended, with few exceptions.

- In some courses such as, “Managerial Accounting”, “Business Finance”, “Tax Law”, “Statistical Methods for Economics”, and “Production Management”, the recommended literature is not specified.
- Only some courses, have specified for every topic the chapter or the pages that a students need to read, such as “European Law”, “International Management”, “International Market Law”, “Innovation Management”.

The study program has a promotion policy that is based on, Diploma in collaboration with the University of Studies of Bari, Internship opportunities and good opportunities for employment after graduation.

The office of Promotion and Public Relation is the responsible unit for promoting the master program. Very important channel for promoting the program is the alumni network.

The information about this study program is online available to public.

The announcement for admission in this study program, has all necessary information about the master program, such as the language of the program, admission criterion, necessary documentation for applying to this program, registration tariffs, the link in university portal, where the potential candidate should upload their information’s, the selection procedure, <https://admission.unizkm.al>.

UKZKM has a specific Regulation for student transfer. The

application process, is completed online through the portal <http://admission.unizkm.al>. In the regulation are specified the transfer procedures according to Order No. 02 of 02.7. 2020 of the Albanian Ministry of Education, Sport and Youth, and the documents necessary for transfer application. Since the program is in Italian language, the Certification of Italian language is requested, in accordance with Direction no. 52 date 3.12.2015.

The Council of Study Program is the responsible authority for knowing and transferring the credits, based on article 10, recognition of credits, of Didactic Regulation of the study program.

For the joint degree, every changed in the program should be approved by the University of Bari.

Since more than the half of professors came from the University of Bari, their lessons are updated with new teaching methods, new study cases, last literature in the field, according to the request and regulation at the Bari University.

Taking into consideration the fact that total lecturing hours for this master program are 714 compared with only 60 hours' seminar plus professional practice, we recommend considering the increase of practical hours in this study program.

It is recommended for all the course syllabuses the literature to be completed according to specification of VKM no. 41, 24.1.2018, changed, divided in obligatory and recommended, and for very lesson to be specified the chapter of a book (pages) or the articles that the students need to read.

References:

- 16. Regulation of the Faculty of Economic, Political and Social Science
- 23. Syllabus
- 24. The Regulation on equivalence and study transfer
- 33. The Regulation of the MPC in Economics and Management
- 56. Summary tables
- 46. Promotion policies for the study program, development modality, transparency with the public)
- 44. The call for admission in the master's degree in economics and management, for the A.Y. 2020-2021

Fulfillment of standard	Not met	Partly met	Substantially met	Met
			X	

Standard II.4 The structure and organization of the study program is in accordance with the training objectives, the qualification level based on the National and European Qualifications Framework, learning outcomes and competencies, and labor market requirements.	
Criteria	Evaluation of experts
Criterion 1 The workload of the "Master of Science" / "Master of Arts" study program is structured in accordance with the applicable legal and sub-legal provisions.	The curricula of the program, is in full compliance with the European Credit Transfer and Accumulation System ECTS (CFU according to the Italian system).
Criterion 2 The designation, content of activities, division of courses and training enable and deepen knowledge and skills for further study and / or student employment.	The master program, duration is two academic years and has 120 ECTS/CFU. In each academic year the students obtain 60 ECTS/CFU. The workload is structured in academic years and semesters. For all the subjects is determined the ECTS/CFU, is specified if the course is obligatory courses or elective.
Criterion 3 The courses / modules, division into years and semesters, and credit and classes evaluation enable the achievement of study program academic objectives and the expected results of learning and scientific research.	For all the subjects/modules, are determined the lessons hours, and individual studies. In the study program are not determined practical hours only theoretical hours, especially for the first year of the study. No seminars, laboratory work is in the first year of the study, in the second year, according to the program is "Formative seminar" with 20 hours/ 4ECTS, and "Professional Practice" 4 ECTS.
Criterion 4 Study program design, subjects and their designation, credits, and theory vs. practice ratio is in line with the profile of the master program and approximated with similar international programs	The lessons are divided into classes of 50 minutes with an interval of 10 minutes from each other.
Criterion 5 The division based on training activities and theory versus practice ratio enable teaching objectives achievement, transfer of studies, mobility and employment at the end of the study programs.	According to provision of chapter IV, article 47, of the University Statute, and chapter IV, article 13, the of Regulation of the Faculty of Economics, Political and Social Science "Joint programs can be applied different standards than those defined for other programs"
Criterion 6 Syllabus (course / module programs) are updated continuously based on the required and recommended literature of the last 5 years.	The design of the study program is in accordance with the master program in the University of Bari Aldo Moro. In order have a joint degree; the master program in Albania should apply all the regulation that exists in the University of Bari for the same study program.
Criterion 7 The content of the study program guarantees the acquisition of knowledge, skills and competences intended for the second cycle study program.	Article 80, paragraph 4, of the Law no. 80/ 2015 "On Higher Education and Scientific Research in the Higher Education Institutions in the Republic of Albania", allows to be applied other standards in case of joint degrees with foreign Universities.
Criterion 8 Study program content promotes further study opportunities and / or hiring of students in line with expectations and labor market demands.	In order to consolidate the theoretical and practical knowledge, gained in the study program and to facilitate student transition from university to work, the Faculty of Economics, Political and Social Science for the students of this study program has organized 16 activities, for time period 2017-2020, such as:
Criterion 9 In order to improve the study program content and adjustment to labor market requirements, the responsible structures consult and take into account the proposals of partners from the labor market.	<ul style="list-style-type: none"> • Open lesson on the topic "Economic and legal consequences during the pandemic" • Informal employment in the labor market in Albania:
Criterion 10 The combination of theoretical and scientific content assignments provides advanced knowledge for study, research, analysis and follow-up of scientific activity in the third cycle study program.	

Dimension and Consequences

- Modern Economy: the negative impact on the Albanian economy

The master program goal is to form individuals, capable of accessing the labor market in managerial functions. In order to achieve this goal, the program use interdisciplinary approach that aim to develop the student economic and strategic reasoning.

To fulfil the goal, the lesson plan is structured in accordance the specification of the VKM no. 41, date 24.1.2018 changed with the VKM no.879 date 18.12.2019.

The teaching form in the master program is:

- lectures 710 hours,
- seminars 20 hours
- Professional practice 60 hours.

The theory has about 90% of the program and the practice only 10%.

During the visit in the institution, and meeting with the academic staff, they explained that during the lessons they use study cases, visit to other state institutions or private companies, and use different computer programs in order to explain the lessons.

The employment in this program is 95% of the graduates, a very good rate that supports the fact that the knowledge gained in this program are consolidated.

Even though this is a joint program with the University of Bari and the program applied the standards imposed by this University, the student that finish this program have found no difficulties in finding a job in Albania labour market.

The base literature is in Italian, the language of the study program. The literature is updated with the last version of the books.

The recommended literature is in Italian language and in English. In few courses such as "Tax law", are also analysed Albanian laws together with the Italian and the EU laws; therefore, there is some literature even in Albanian language.

Based on the high percentage of employment in this program of study, we can conclude that the knowledge and competence gained in this study program are in accordance with labour market requirements in Albania.

The student that finish the Master of Science can follow the PhD studies both in the Albania and abroad.

	<p>According to Institutional development plan, the Faculty of Economic, Political and Social Science in the next 10 years has programmed to organize, by the year 2022, a Doctorate in Economics and Management.</p> <p>For this study program, changes in the syllabus are limited and need to be approved in the University of Bari. In the institutional development program for the year 2017 -2027, the Faculty of Economic, Political and Social Science, in the next 10 years has programmed, Post Degree Short Masters for the creation of specific skills professional according to the Albanian economy development.</p> <p>The program offers consolidated quantitative knowledge with courses of “Econometrics” and “Statistical methods for economics” that can help the students that want to proceed with PhD studies, in making independent quantitative research.</p> <p><i>Taking into consideration the fact that theory practice proportion for this study program is 90% with 10%, we recommend increasing the hours of seminars, exercises, laboratory, and practical hours that are done in the classroom.</i></p> <p>References:</p> <p>6. Agreement between the University of Bari Aldo Moro and Catholic University “Our Lady of Good Council”</p> <p>14. Institutional development plan</p> <p>15. Statute</p> <p>16. Regulation of the Faculty of Economic, Political and Social Science</p> <p>26. Report regarding the employment</p> <p>33. Didactic regulation of the study program</p> <p>51. List off seminars, conferences, public lessons</p> <p>56. Summary tables, page 11</p>			
Fulfillment of standard	Not met	Partly met	Substantially met	Met
			X	

Standard II.5

The academic staff covering the study program meet the quantitative standards and have the appropriate and special academic qualification in accordance with the program area in order to guarantee the teaching standards of the "Master of Science" / "Master of Arts" study program.

Criteria	Evaluation of experts
Criterion 1 The full-time and part-time academic staff engaged in study program delivery meet the applicable legal requirements.	In this study program, the professors that come to teach from the University of Bari are considered full –time, for the study program.
Criterion 2 The full-time and part-time academic staff engaged in delivering the “Master of Science” / “Master of Arts” program have the appropriate academic qualification, at the required level to manage study program course modules.	According to this specification, based on the documentation administrated: <ul style="list-style-type: none"> For the academic year 2020 -2021, in the program “Master of Science in Economics and Management”, about 81% of the academic staff was full time employed. (17 full time lecturer and 4-part time lecturers).
Criterion 3 The general and specific academic and research field of academic staff covering the study program is in accordance with the study program, and its modules nature and specifications.	In this study program, 3 lecturers hold the academic title “Professor Doctor”, 4 lecturers hold the academic title “Professor Associated Doctor” and 11 lecturers hold a PhD. Whereas the part time academic staff 2 of them hold the title “doctor” and one “MSc”.
Criterion 4 The institution, in cooperation and collaboration with other higher education institutions, as well as business representatives and companies provide sufficient, appropriate and qualified staff for students mentoring, counselling and supervision f during practicum, diploma thesis and other specific activities, depending on study program nature.	<ul style="list-style-type: none"> For the academic year 2019 -2020, about 86% of the academic staff was full time employed (18 full time lecturer and 3-part time lecturers). For the academic year 2018-2019, about 80% of the academic staff was full time employed (16 full time lecturers and 4-part time lecturers) For the academic year 2017-2018, about 74% of the academic staff was full time employed (14 full time lecturers and 5-part time lecturers)
Criterion 5 The institution provides and guarantees support teaching and scientific staff engagement for the delivery of laboratory classes and maintenance of laboratories and other teaching facilities, according to the specific study program nature.	<p>The master program fulfils the legal requirement imposed by article 2/b/ii VKM no. 418, date 10.05.2017, “On standards, criterion and procedure of opening, reorganizing, dividing, joining or closing the Institutions of Higher Education and their branches”. The standard imposed is that full time academic staff should cover not less than 70% of total teaching hours.</p> <p>More than the half of the lecturers that teach at this study program come from the University of Bari, for example in academic year 2019 -2020, 14 lecturers from 21 lecturers that taught in this course came from Bari.</p> <p>According to the administered academic staff CV, they have a long-time experience in teaching, are qualified, engaged in research, motivated, come from the Italy and bring into Albania the new teaching methods and technologies that are used in Bari. The Albanian academic staff, both full time and part time lecturers are qualified, in their field of expertise and motivated.</p> <p>From the CV documentations, the research field of the academic staff covering the master program is in accordance with the subjects they teach.</p> <p>With some of public institution that UCOLGC has signed a collaboration agreement, such as INSTAT, Supervisory authority of the financial market in Albania, General directorate</p>

	<p>of custom in Tirana, are organized open lectures for this study program.</p> <p>The office for Career Counselling at UCOLGC has in total 17 cooperation agreement about this study program covering various sectors of the economy:</p> <ul style="list-style-type: none"> • Banking sector • Telecommunication • The production and sale sector • The Audit sector <p>The cooperation has been used for students' internships, and has offered employment opportunity for students.</p> <p>Academic staff of the Department has published 180 articles in the recent years, in the Faculty level have won 12 projects, from which 5 are implemented at the Faculty.</p> <p>Academic staff and students of this study program have participated to Erasmus + program.</p> <p>The University has an IT laboratory, 84 m², internet laboratory 72 m², that could be used by the students and the scientific staff.</p> <p>In the study program are not planed laboratory hours. According to the syllabus there are some subjects such as "Econometrics", "Statistical methods for economics" that need computer software and computer classes in order to explain the lesson and practicing.</p> <p>The library has the internet connections, computers and is also accessible online for the students and academic staff.</p> <p>References:</p> <p>21.1. Academic staff UCOLGC</p> <p>21.1. Academic staff University of Bari</p> <p>56. Summary table</p> <p>29.1 and 29.2: CV</p> <p>51. List of seminars, conferences, public lectures</p> <p>26. Report on the employment</p>			
Fulfillment of standard	Not met	Partly met	Substantially met	Met
				X

Standard II.6	
The Higher Education Institution encourages students and partners to participate in the study program continuous improvement and successful delivery in accordance with their objectives.	
Criteria	Evaluation of experts
Criterion 1 In order to improve the study program content and adjustment to the labor	Based on the visit in UCOGC and meeting with the Dean, they

<p>market requirements, the responsible structures consult and take into account the proposals of collaborators and partners from the labor market.</p>	<p>have no room to make the adjustment in the study program independently from the University of Bari. Every change in the program must first be approved by the University of Bari, because of the joint degree.</p>
<p>Criterion 2 The Institution encourages students and their relevant bodies to participate in discussions on study programs improvement Proposals are discussed and mirrored if they serve to study program improvement.</p>	<p>If we consider the statistics of the employment of the graduated in this study program, 95% of graduated from this program are employed, and based on the fact that the majority of them work in Albanian labor market, we can conclude that the knowledge and competences they have acquired during the master program, meet with the requirement of Albanian labor market.</p>
<p>Criterion 3 The institution maintains contact and is consults with graduate students in order to obtain their proposals for study program improvement.</p>	<p>In the institutional development plan, the Faculty of Economics, Political and Social Science, has programmed to open Post degree short masters for the creation of specific skill professional according to the Albanian economy development, in the next 10 years.</p>
<p>Criterion 4 In cooperation with public and non-public scientific research institutions, local government units, etc., the institution updates, adjusts and reorganizes special programs with a specific field of research.</p>	<p>In the UCOLGC, the opinion of the students is very important for analysing the work performance of the academic staff and the administrative staff. The university use questionnaire for the students for every semester, in order to identify their opinion about:</p> <ul style="list-style-type: none"> • Teaching (quality, content, etc); • Didactic coordination; • The professors (didactic relationship, involvement, observing schedules for frontal lectures, etc); • The didactic secretariat. <p>Part of Internal quality assessment unit (I.Q.A.U), is a student representative, who is elected by the University Student Council. I.Q.A.U prepare an annual report for the Rector and the Academic Senate, and present the strong and the weak points according to the students' perceptions for every study program, and possibilities for future improvements.</p> <p>The existence of "The committee for the progress of the institutional activity and relations with students" is very important for bringing the student opinion about the study program and possible improvements.</p> <p>According to article 13, of the Regulation of the Faculty, the coordinator of the study program holds monthly meetings with the students, and constantly informs the Dean for every problem or request regarding to the study program.</p> <p>The Career Counselling Office maintains the contacts with graduate students, through social networks (Face book, Alumni, LinkedIn), organize online questionnaire in Google form, and publish on the official website the gathered results. Their opinion is very important, and is taking into considerations for drafting Institutional Development of the Faculty, according to specific labour market requests.</p>

	<p>More than the half of the lectures of this study program come from the University of Bari, have research projects in the University of Bari, and bring their research finding and integrate in the classes they teach in Tirana.</p> <p>The Faculty of Economics, Political and Social Science in Albania, in the recent year have won 12 research projects, from which five of them are implemented in this faculty.</p> <p>As part of Erasmus plus program, are organized eight lectures and seminars, with foreign lecturers.</p> <p>This study program has 17 cooperation agreements, with various institutions. As part of these agreements are organized training as part of practical hours in the auditors and internships.</p> <p>Since the majority of the students of this course works for Albanian economy, collaboration with these institutions is important for the students, because their skills and competences gained from the course, should meet the requirements of the labor market.</p> <p>Reference</p> <p>26. Report regarding employment</p> <p>14. Institutional development plan</p> <p>28. The student perception regarding didactic activities</p> <p>27. The template of the questionnaire</p> <p>123. Internal quality assessment</p> <p>15. The Statute</p> <p>16. Regulation of the Faculty of Economics, Political and Social science</p> <p>Summary table (table 5 and 20)</p> <p>https://www.unizkm.al/posts/slug/mbetemi-ne-kontakt/.</p>			
Fulfillment of standard	Not met	Partly met	Substantially met	Met
				X

Standard II.7 The study program guarantees guidance in the relevant field of study and research.	
Criteria	Evaluation of experts
Criterion 1 The study program clearly defines the priorities and main academic and research objectives in line with the main objectives of the legal framework on higher education.	The study program is in accordance with the mission of the UCOLGC, article 2/1 of the Statute, “provide the students with the appropriate levels of education and prepare young experts and professionals according to European standards, in order to support the social, economic and cultural development of the Albania society” The Faculty of Economics, Political and Social Science, is in
Criterion 2 The main / basic unit promotes, coordinates and manages teaching, research or cultural activities, by observing academic staff academic freedom and the particular field of study.	

<p>Criterion 3 The study program enables, encourages and motivates students to engage in studies, projects and research work.</p>	<p>charge of promoting and coordinating teaching and research activities, according to the chapter II, article no. 2/1, of the Regulation of the Faculty.</p>
<p>Criterion 4 The study program focuses on drafting and implementing regional and national study and scientific policies.</p>	<p>The lesson plan of the study program is in accordance with the specification of the VKM no. 41, date 24.1.2018 changed with VKM no. 879 date 18.12.2019.</p>
<p>Criterion 5 In order to carryout scientific and research activities, the main unit is financially supported by the higher education institution and manages the revenues from various activities.</p>	<p>All the three units, part of the Faculty of Economics, have supported the study program with teaching and research.</p> <p>In order to reach the course objectives, the study program is organized an interdisciplinary approach, that include training activities related to business economics organizations, econometrics and statistical methods for economics, international and financial market law.</p> <p>Scientific research activities are determined in chapter V, article 54/1 of the Statute. The UCOLGC integrate the scientific –research activity with teaching.</p> <p>In the visit in the UCOLGC, the meeting with the professors of this study program, they explained how they used their books, scientific papers during the lesson. The study cases discussed were not only international but also from Albania economy.</p> <p>The faculty of the Faculty of Economics, Political and Social Science, responsible for this study program, organize activities such as open lessons, and meeting to respective institutions with public entities and private companies that this faculty has mutual agreements.</p> <p>For example, meeting to the Ministry of Environment and Tourism, as part of the training activity of the “Production cycle technologies” courses.</p> <p>The teaching framework, is elaborated in semester and academic years, credit is assigned to each subject according to article, 5 of the Didactic regulation.</p> <p>All information related to the lectures of the study program, training activity and research activities that support the program are available in the website and in students’ portal. www.unizkm.al</p> <p>Academic staff freedom in developing teaching and academic research, is guaranty by article 5, of the statute of UCOLGC, is in accordance with the Law no.80/2015 “On higher education and scientific research in Higher Education Institutions in the Republic of Albania”</p> <p>The study program has encouraged students to participate in Erasmus +program. In the recent year, 5 students of these program have participated in Erasmus +.</p>

	<p>The UCOLGC have agreement in the framework of Erasmus +, with the University of Siena and the University of Krakow.</p> <p>In the project “Graduates advancement and development of University capacities in Albania”, in cooperation between 9 Albanian universities, MASR, Chamber of Commerce, RASH and 5 European Universities are included the students of this course.</p> <p>In the agreement between UCOLGC and the University of Bari Aldo Moro, the objective of collaboration for this joint program is collaboration in area of lecturing, scientific research and the dissemination of culture. The student from UCOLGC can spend a study period at the University of Bari, as an integral part of the study program of the UCOLGC.</p> <p>The Center for Research on the Economy of Transition Counties, as part of the Faculty of Economic, Political and Social Sciences, contributes not only with teaching hours to this study program but also with including the students of this course in research and implementing the research results in teaching program.</p> <p>The UCOLGC provides funds for research, based on article 55, of the Statute, for institutional scientific research.</p> <p>The UCOLGC support publication of the research of its academic personnel, based on article 56 of the Statute. Books and periodical are also published in electronic format, on its official website.</p> <p>References</p> <p>16. The Regulation of the Faculty of Economics, Political and Social Science</p> <p>33. The Regulation of the MSP in Economics and Management</p> <p>15. The Statute</p> <p>21.1. Academic staff UCOLGC</p> <p>51. List of seminars, conferences and public lectures</p> <p>56. Summary table</p> <p>6. Agreement between the University of Bari Aldo Moro and Tirana Catholic University “Our Lady of Good Counsel</p> <p>42. The mission authorization request</p>			
Fulfillment of standard	Not met	Partly met	Substantially met	Met
				X

Standard II.8				
The Higher Education Institution guarantee through the study program in-depth knowledge, studies and research work, as well as studies and research internationalization.				
Criteria	Evaluation of experts			
Criterion 1 The institution supports research groups and new scientific research projects and ensures cooperation with other research structures for achieving the study program research objectives.	<p>The UCOLGC has a Project office, that disseminate the information for new call for projects to the University and assist the academic staff to the draft the research proposal, helps to plan the budget and assist them in all the stages of the project.</p> <p>During the visit in the UCOLGC in meeting with the academic staff and the student, we are informed that professors involve the students of their research program. No data are provided to us, for the time duration of the student involvement.</p> <p>The faculty of Economic, Political and Social science has organized, different activities such as open lectures, training, visits to state entities and private companies, in order to support practical hours, exchanging information and being updated with new development in the labour market.</p> <p>References</p> <p>51. List of seminars, conferences, public lectures</p> <p>15. Statute</p> <p>56. Summary table</p>			
Criterion 2 The Basic Unit engages in responding to scientific research and projects demands and engages academic staff and students in accomplishing these objectives.				
Criterion 3 The basic unit organizes conferences or activities within the field of the study programs in order to assist staff and students in achieving their objectives.				
Fulfillment of standard	Not met	Partly met	Substantially met	Met
				X

Fulfillment of standards of Field	Not met	Partly met	Substantially met	Met
II				X

III. TEACHING, LEARNING, EVALUATION AND COMPETENCES

Standard III.1	
The Higher Education Institution pursues a clear policy to guarantee and promote the quality of teaching and develops special guidelines and directives designed for teaching methods development and monitoring.	
Criteria	Evaluation of experts
Criterion 1 The institution drafts guidelines at	The institution drafts guidelines at the institutional level for the

the institutional level for the development and use of various and innovative teaching methods based on the field of study and subjects/modules.	development and use of various and innovative teaching methods based on the field of study in:			
Criterion 2 The responsible basic structures design monitoring mechanisms and periodically evaluate the academic staff teaching and innovative skills.	<ul style="list-style-type: none"> • The Statute • The Regulation of the FEPSS • The Regulation of MSc EM 			
Criterion 3 The institution guarantees the students engagement in the teaching methods periodic assessment, competences assessment, including complaints addressal.	The Programme Coordinator in compliance with her role determined in the above-mentioned documents conducts periodic monthly checks with the students to monitor in real time the quality of the teaching process.			
Criterion 4 The responsible structures for teaching quality monitoring and assurance, make public the evaluation results.	Students, as confirmed by the meeting with them, have the opportunity to inform the teaching process and the conduct of the programme by completing the evaluation forms at the end of each module, and by challenging and discussing their results with the tutors.			
Criterion 5 The institution, through evaluation mechanisms and achieved results, promotes examples of best practices, as well as encourages and motivates the academic staff to further improve teaching.	<p>The reports prepared by the Internal Quality Assessment unit and the Office of Statistics analyse the evaluation from the students which seems satisfactory. The Rector and the Academic senate receive an evaluation report together with a SWOT analysis with recommendations for the following year.</p> <p><i>Academic staff can exercise their academic freedom to update their courses, as evidenced by the meeting with them, but it is suggested for the institution to formalise and apply remuneration practices for academic staff introducing and using innovative teaching practices in order to promote best practices.</i></p> <p>References</p> <p>15. CUOLGC Statute.pdf</p> <p>16. Regulation of the Faculty of Economics, Political and Social Sciences.pdf</p> <p>33. The Regulation of the MSP in Economics and Management.pdf</p> <p>Document Internal Quality Assessment Unit.pdf</p>			
Fulfillment of standard	Not met	Partly met	Substantially met	Met
			X	

Standard III.2	
The institution guarantees the development of the teaching, learning, and professional and scientific training with the best methods and practices.	
Criteria	Evaluation of experts
Criterion 1 The most common channels of	The channels of teaching in the programme based on Table 13

<p>teaching, learning process, and knowledge transfer are lectures, seminars, laboratory work, course assignments, projects, professional clinical practice, public lectures and any other models approved by the institution.</p>	<p>are:</p> <ul style="list-style-type: none"> • Lectures: 714 hours • Seminars: 20 hours • Professional practice: 60 hours
<p>Criterion 2 The academic staff must accept, observe and respond to students' diversity and needs, by providing various forms, methods and alternative teaching and learning opportunities, in accordance with the scope and nature of the study program in general, and the course modules in particular, and student feedback is encouraged in order to improve teaching practices.</p>	<p>In response to the concern about the very high number of lectures compared to the other activities, it was explained in the meeting with the lecturers that lectures are interactive, and that is where a lot of discussion with the students happen. They are also conducted in the same rooms as the seminars.</p>
<p>Criterion 3 The institution supports its academic staff to improve didactic competences, enables the use of diverse and flexible pedagogical methods, which are appropriate and consistent with the expected learning outcomes, teaching objectives and labor market demands.</p>	<p>Based on Table 15, students are assessed based on:</p> <ul style="list-style-type: none"> • Active participation: 30% • Mid-term exams: 20% • Final exam: 50%
<p>Criterion 4 The academic staff engaged in teaching is competent in explaining knowledge and concepts, by using various teaching methods according to topics and profiles.</p>	<p>However, both students and academic staff confirmed that the final exam seems to weight around 70%, following the model of the partner institution and the programme delivered there, in the University of Bari 'Aldo Moro'.</p>
<p>Criterion 5 The institution periodically evaluates and improves teaching methods forms and methods, including students' participation in the process and reflecting their thoughts and suggestions.</p>	<p><i>It is very important for the institution to make sure the information submitted for the accreditation process is accurate.</i></p>
<p>Criterion 6 The academic staff use interactive methods and discussion to make classes more appealing to students and encourage them to participate.</p>	<p>Between 2017 and 2020 the institution has organised 16 open lectures on different topics for the students of the MSc EM and beyond. IER highlights that academic members of staff are very supportive to students. This was confirmed by talking to them and the students, that the academics are very approachable and students could turn to them for further advice on the courses.</p>
<p>Criterion 7 Teaching forms and methods encourage the student's sense of autonomy, by providing teacher supervision and support and building a mutual respect relationship between them.</p>	<p>The method the institution uses to evaluate teaching is based on the feedback of students. The Coordinator together with the Quality Assurance Unit and the Statistics office prepare, analyse and discuss such reports with the Dean and Rector.</p> <p><i>It is suggested that the institution establishes academic peer assessment methods for controlling syllabus, teaching materials and exams, formalising this in the regulations.</i></p> <p>The academic staff involved in this programme according to Table 25 has the right degrees and qualifications, with the lowest grade that of PhD (around 60% of them) and the highest one that of Professor. The qualifications of the academic members of staff are confirmed also by looking at their CVs where most of them show an impressive track record of publications and academic achievements.</p>

	<p>Students confirmed that lecturers make the classes interesting, they have opportunities to engage in case study discussions or group work, and the lecturers are available during office hours outside the class to offer additional support.</p> <p>Students are expected to work also independently, reading the literature offered with the courses and coming prepared for the class activities where participation and engagement is assessed and graded.</p> <p>References</p> <p>Summary Tables.pdf</p> <p>25. Table of the academic staff composition.pdf</p> <p>29.1 CV.pdf</p> <p>29.2 CV.pdf</p>								
Fulfillment of standard	<table border="1"> <tr> <td>Not met</td> <td>Partly met</td> <td>Substantially met</td> <td>Met</td> </tr> <tr> <td></td> <td></td> <td>X</td> <td></td> </tr> </table>	Not met	Partly met	Substantially met	Met			X	
Not met	Partly met	Substantially met	Met						
		X							

Standard III.3	
The basic units guarantee the development of teaching, learning, and professional training, by making available all the necessary physical, didactic and logistic infrastructure to successfully carry out the teaching and scientific activity.	
Criteria	Evaluation of experts
Criterion 1 The teaching and scientific process is carried out in adequate and quality premises, which are clean and appropriately maintained.	<p>The institution has excellent facilities for conducting the teaching process, for administrative processes, facilities, offices, and also spaces for academic staff. In particular, according to Table 16 teaching is conducted mainly in two lecture/seminar rooms of 144 m², an informatics laboratory with a surface of 84m², an internet room with surface 72m² as well as the library, spaces for photocopy, information office or sport facilities.</p> <p>The institution has good internet connectivity, and the classrooms are equipped with PCs, projectors and the necessary materials for the teaching process. Provisions were made for online teaching during Covid-19. The institution also uses a solid virtual learning environment system for study materials, grades, registration for exams and to facilitate communication.</p> <p>According to the IER, the institution makes available for students:</p>
Criterion 2 The premises dedicated to the learning process are functional and equipped with the necessary logistics for a qualitative learning process and practicums.	
Criterion 3 The academic staff and students use various IT systems, and consolidated IT infrastructure necessary for the learning process.	
Criterion 4 The required and recommended literature, made available to students in the study program language (in hard copy or soft copy), guarantees the acquisition of knowledge required for the study program.	
Criterion 5 The library of the institution guarantees a sufficient number of recent publications in the main field of the study program and sufficient and comfortable reading premises for students during the learning process.	

<p>Criterion 6 In terms of teaching and learning process, the academic staff and students have access to online libraries in similar fields to the study program.</p>	<ul style="list-style-type: none"> • The informatics lab which has 48 computers • Dedicated internet 50 Mbps • Two dedicated spaces for students and staff with 9 and 5 computers
<p>Criterion 7 The laboratory infrastructure necessary for lab classes, course assignments, diplomas and specific studies is continuously used by the students.</p>	<ul style="list-style-type: none"> • 10 laptops kept by security and available • 2 computers and printers in the lecturers' room
<p>Criterion 8 In terms of teaching, academic staff uses on-line platforms (e-learning) and supports and encourages academic staff and students to use them.</p>	<p>The library is big and it seems well-equipped. A list of titles is presented as evidence, although many titles are not new, and there are few titles from after 2015 in it.</p>
<p>Criterion 9 The academic staff and students use internal communication systems to access electronic documents and their personal dedicated profile.</p>	<p>From the meeting with the head of library it was explained that students prefer to access resources online. For this the institution has a dedicated library portal https://biblioëeb.unizkm.edu.al/</p>
<p>Criterion 10 The academic staff guides students in the selecting their diploma thesis topics and assists and supports them during their development.</p>	<p>At the time of writing this report (08/02/2021) the page was showing 78 new titles, 16,999 books, 14,827 other titles and 91 on loan.</p> <p>It was also explained during the meeting with the head of the library that if students of academics need a paper they cannot access, this can be found by the library using inter-library loans through relationships with other libraries. The library is enriched based on suggestions from the lecturers, the Coordinator of the Programme and potentially from students.</p> <p>The university stores student records in a register following the instructions and format given by MESY. In addition, the institution uses a University Management System (UniMS) that is used for the digitalisation of study materials into an Enterprise Resource Planning (ERP) system, managed by the Information and Communication Technology office which also looks after:</p> <ul style="list-style-type: none"> • The student portal • The academics portal • The registrations portal • The library portal • The campus WI-FI • Real Time Classroom • Student App <p>To address the needs for online teaching due to Covid-19 the institution has implemented and is using:</p> <ul style="list-style-type: none"> • Google Classroom • Google Meet – lecturer and student at home • Google Meet, Google Whiteboard -lecturer on premises and student at home • Google Meet, Google Whiteboard, Booking -lecturer on premises and students mixed • SafeExam Browser: For online exams

	<p>The academic supervisors instruct the students on topics for their diplomas according to the regulation. The work for this starts during the second academic year and a dedicated supervisor is assigned to each student based also on instructions from the Dean of the Faculty. This is regulated by the Regulation for the Diplomas.</p> <p>References</p> <p>Summary Tables.pdf</p> <p>30. List of books on the field.pdf</p> <p>33. The Regulation of the MSP in Economics and Management.pdf</p> <p>33. Rregullorja e Temës së Diplomës..pdf</p> <p>49.Students general register.pdf</p>			
Fulfillment of standard	Not met	Partly met	Substantially met	Met
				X

Standard III.4 The institution establishes special institutional structures, which raise the awareness on improving the study program teaching and learning quality.	
Criteria	Evaluation of experts
<p>Criterion 1 The institution establishes structures/ units at the institutional level to promote the continuous improvement of teaching and coordinate its activity with the main/ basic units in the framework of improving the quality of teaching.</p>	<p>The institution has subject-specific organisational units that control and promote the continuous improvement of the teaching and coordinates its activity such as:</p> <ul style="list-style-type: none"> • Department of Economic and Business Sciences • Department of the Bioeconomic Strategies for the EU countries and the Balkans. • Research Centre for Countries in Transition <p>In parallel, focusing more on the administrative side, the institution controls and supports the quality of the programme, among others, through:</p> <ul style="list-style-type: none"> • Dean of the Faculty • Programme Coordinator • Quality Assurance Unit • Statistics Office • Careers Office <p>The activity of these units is regulated clearly in the Statute, the regulations of the faculty and of the programme. In particular,</p>
<p>Criterion 2 The main/ basic unit is responsible for teaching quality and raising the academic staff and students' awareness on the quality the study programs provides.</p>	
<p>Criterion 3 The structures and responsible units support the experimentation and development of innovative teaching methods.</p>	
<p>Criterion 4 The academic and support staff are constantly qualified in the field of scientific research to assist in the further improvement of teaching.</p>	
<p>Criterion 5 The structures and units in charge continuously train academic staff to improve their teaching skills and implement new methods.</p>	

<p>Criterion 6 The academic and support staff are responsible for implementing the study program and committed to improve teaching and implementing new methods.</p>	<p>Article 22 in the Statute specifies that:</p>
<p>Criterion 7 The academic staff test new teaching methods, analyse objectives/expectations and report periodically on results to the structures and units in charge.</p>	<p>The Internal Quality Assurance Unit (I.Q.A.U.):</p> <ol style="list-style-type: none"> a) Monitors the progress of the management of the University and of its activities for achieving the institutional objectives b) Submits to the Rector and the Academic Senate an annual report on teaching, scientific research and the services provided by the university, both on the functionality and efficiency level achieved by the different organisational structures, considering also the previous year activity.
<p>Criterion 8 The institution, in the framework of partnership and partners' involvement in the learning process, engages at various stages of the study program lecturers and researchers to share their ideas and methods on teaching and research.</p>	<p>The points and the provisions made about IQAU explain the process followed for evaluating teaching methods and processes.</p> <p>In Article 9.3 of the Statute it is specified that:</p> <p style="padding-left: 40px;">In accordance with its mission, with its Catholic principles and values and its international vocation, it prepares and implements, in various fields of the expertise of its academic personnel, also in partnership with third parties, scientific programmes and scientific-research projects at national and internal level. Projects may include, in addition to matters closely linked to the scientific interests of the University, also the economic, social and cultural development of Albania, of the Balkan region and the development lines of the European Union.</p> <p>The development and implementation of innovative teaching methods, judging from the evidence provided, the IER, the meeting with the Quality Assurance Unit and the meeting with the academics is left mainly up to the academics and module leaders, following the principle of academic freedom. Students' feedback is considered by analysing surveys distributed for each module to them. Such reports are analysed by the Coordinator, the Dean and the Rector.</p> <p>The collaboration with the University of Bari 'Aldo Moro' is positive to ensure the exchange of course and teaching materials, as well as create research collaboration opportunities for academics and students in both institutions.</p> <p><i>The institution needs to put in place clearer procedures to secure there is adequate management and peer evaluation for the improvement of teaching materials and the introduction of innovative teaching methods. This needs to go beyond the feedback from the students and academics' freedom to manage their courses. A system of rewards for best innovative teaching</i></p>

	<p><i>practices and clear goals on the level of materials expected to be updated and improved would be necessary.</i></p> <p>References</p> <p>6.Agreement between The University of Bari Aldo Moro and Tirana Catholic University “Our Lady of Good Counsel.pdf</p> <p>15. CUOLGC Statute.pdf</p> <p>16. Regulation of the Faculty of Economics, Political and Social Sciences.pdf</p> <p>33. The Regulation of the MSP in Economics and Management.pdf</p> <p>Document Internal Quality Assessment Unit.pdf</p>			
Fulfillment of standard	Not met	Partly met	Substantially met	Met
			X	

Standard III.5	
The institution drafts regulations and special procedures on testing and assessing professional competences and skills and guarantees their implementation.	
Criteria	Evaluation of experts
<p>Criterion 1 The criteria and the testing and assessment method of professional competences and skills are defined in special regulations and is announced to the students.</p>	<p>The criteria and the testing and assessment method of professional competences and skills are defined in the Regulation of the MSc EM. However, on a module level, the weighting of assessments is not clear. Also, the syllabus mentions only one final oral exam as the only method of assessment for 8 from the 16 modules of the programme.</p> <p>From the meetings and the additional evidence, the institution explains that:</p> <p>Regarding the regulation of the Faculty of Economics, it has been approved by the Academic Senate after some modifications and the approval of the CdA is expected. Once approved in the CdA, it will be published on the official website of the University.</p> <p>With regards to the statute of the University, the Dean has made an official request to the Rector, the President of the CdA and the Administrator of the University to publish it on the website of UKZKM so that it is accessible to students.</p> <p>At the beginning of each module students are informed on testing and assessment methods. This is determined in the Syllabus, and explained by the lecturers in the meeting with them. Also, the regulation of Exams specifies that the grade</p>
<p>Criterion 2 At the beginning of each course / module students are informed on testing and assessment method of professional competences and research skills provided for in the course / module syllabus.</p>	
<p>Criterion 3 The testing and assessment method of professional competences and research skills is realized in various models and ways, providing students with the opportunity to demonstrate the acquired competences and knowledge.</p>	

	<p>range is between 18 and 30, and there are three exam sessions, in the winter, summer and autumn. The calendar of exams is shared with students at least two weeks in advance.</p> <p>Table 15 specifies that 30% of the assessment load is related to class participation, 20% to mid-term examinations and 50% to the final exam. This information it not accurate according to the syllabus, according to the meeting with lecturers and according to the meeting with students. The syllabuses formally state that the only method of assessment for most courses is one final oral exam. The additional Evidence 12 supplied after the meetings was considered, but it is being contradicted by what is stated in the syllabus, and therefore fails to give a clear and acceptable explanation.</p> <p><i>Relying on one oral examination as the main and often only form of assessment is very limited and against what Criterion 3 is requesting. The External Evaluation Group also noted that weighting of assessments is almost never provided, neither for modules that have only the oral exam, nor for those that have more than one form of examination. This is a major area of concern for this section, regardless of the fact that the modules follow their mode of delivery and assessment as in the University of Bari.</i></p> <p>References pergigjet ASCAL.eng.pdf 23. Syllabus.pdf Summary Tables.pdf 33. The Regulation of the MSP in Economics and Management.pdf 34. Regulation of exams.pdf Evidenca 12.pdf</p>			
Fulfillment of standard	Not met	Partly met	Substantially met	Met
		X		

<p>Standard III.6 The institution guarantees a fair and transparent evaluation based on each student's merits.</p>	
Criteria	Evaluation of experts
<p>Criterion 1 The testing and assessment of professional competences and research skills is carried out throughout the entire academic year and is mirrored in the final assessment.</p>	<p>According to the syllabus there is very weak evidence that the testing and assessment of professional competences and research skills is carried out throughout the entire academic year since</p>

<p>Criterion 2 The institution makes use of electronic testing and evaluation systems, which eliminate various forms of abuse and enhance transparency.</p>	<p>most modules rely on one final oral exam as the only method of assessment for 8 from the 16 modules of the programme. That is supposed to assess knowledge for the whole module.</p>
<p>Criterion 3 The final testing of professional competences and skills assessment is carried out by special commissions composed of at least 2 members, assigned and appointed by the main units, one of whom is the chairperson of the commission.</p>	<p>Table 15 specifies that 30% of the assessment load is related to class participation, 20% to mid-term examinations and 50% to the final exam is inaccurate if compared to the syllabus.</p> <p>Since the main examination method is oral exams, electronic testing and evaluation systems are not necessary beyond video conferencing tools during the Covid-19 period when in-class exams could not be possible. However, the institution is considering electronic scoring for written exams, and registering for exams can be done electronically according to the Regulation of Exams. Also, all grade registers are kept in the Secretary and are responsibly overseen by the Didactic Secretary, as a written and scanned document.</p>
<p>Criterion 4 The testing and assessment of written competences is anonymously conducted with codification and the institution provides a dedicated infrastructure monitored by the appropriate trained staff and / or security cameras.</p>	<p>The Regulation of Exams specifies that the exam commission costs of at least 2 academics for written work. From the meeting with academics and students it was explained that the commission for the oral exams consists of more academics. The members of examination commissions are proposed by the Coordinator and approved by the Dean of the Faculty.</p>
<p>Criterion 5 The assessment of competences and skills is accompanied by comments / feedback (if necessary) and includes recommendations for the learning process in order to help students improve in the future.</p>	<p>The secrecy of the identity of the students, when possible, is determined by the Regulation of Exams as follows:</p>
<p>Criterion 6 The responsible units and academic staff avoid and do not tolerate plagiarism and cheating during exams and assignments.</p>	<p>The securing manner of secrecy is determined by the Dean of the faculty, based on the proposal of the Didactic Secretariat and the Head of the study program.</p>
<p>Criterion 7 The results of checking professional competences and skills are merit based and delivered in time, based on the stipulations in the relevant regulations.</p>	<p>The secured secrecy of the exam means that an envelope containing a format for the student to fill it in with personal data is attached to the written exam paper. The student after filling in his/her data seals the envelope and attaches it to the written exam envelope.</p>
<p>Criterion 8 The institution guarantees students' right to be acquainted with the assessment procedure, and to request the assessment be reviewed in accordance with the regulations and evaluation procedures.</p>	<p>The correction is performed with sealed envelopes, and is opened in the presence of the student. First, the grade is communicated and then the name of the student after the sealed envelope is opened. The exam paper is drafted in any case by the lecturer in charge of the course.</p>
<p>Criterion 9 Any claim or complaint is reviewed by the evaluation commission and then by the ad-hoc commission. The pursued procedure must be transparent to the parties involved, documented and archived.</p>	<p>Students receive a grade, but they have the right to request feedback when of before accepting their grade. The Regulation of Exams explains the process as follows:</p> <p>After receiving the grade (score), the student has the right "to be explained any unclarity on his part, or he/she may challenge the score in the presence of the commission upon</p>

being given the respective grade. The exam commission shall explain to the student the assessment, and in case it was a written exam, the student shall be confronted with the correct answers of the solved exam paper.

Since most exams are oral, plagiarism is almost impossible as students need to present and argue what they know. In addition, the Regulation of Exams forbids the use of the following to minimise the risk of plagiarism: mobile phones, printed materials, communicating with other students or exiting the exam room.

Results for oral exams are communicated directly. The time needed to mark and return written work is not specified in the Regulation of Exams. Students can reject the grade, and the procedure for this is as follows, according to the Regulation of Exams:

If after that he/she does not agree with the argument of the commission and the relevant assessment, the student shall draft a written complaint the same day of the exam, or within 3 days (72 hours) after the being informed of the score, in which he addresses the Dean by means of a written form. This complaint is reviewed by the Dean, who may call for clarification the Head of the relevant Department, the Exam Commission, as well as the student himself/herself. The Dean determines whether the student's complaint is just or not, making the relevant decision. This decision is final.

This guarantees the right of the students to receive feedback on their grades, fair assessment and be able to challenge the grade following a well-regulated procedure.

The institution could consider adding provisions for the timelines of marking written work, and regulate examination forms other than oral exams more specifically in the Regulation of Exams.

Other forms of assessment throughout the year other than the final oral exam need to be introduced to fully comply with this standard.

References

[Summary Tables.pdf](#)

[34. See attached the Regulation of exams.pdf](#)

Fulfillment of standard	Not met	Partly met	Substantially met	Met
				X

Standard III.7	
Study program delivery guarantees students' creativity and practical skills enhancement, by simultaneously providing in-depth knowledge on professional and scientific competences.	
Criteria	Evaluation of experts
Criterion 1 The study program is delivered in a way that guarantees the students' competences acquisition and develop professional and special skills development.	<p>The programme is delivered by high-profile academics with an excellent track record of teaching and publications as noted from their CVs, confirming their expertise on the taught modules. From the meeting with academics and students it was confirmed that both were committed to high quality teaching and learning.</p> <p>The regulation of the MSc EM lists among the objectives in Article 2 specifies the scope of the modules delivered in this programme that are aligned with its name and requirements in the given field:</p> <p>This study programme's training activities include, among others, subjects that are related to business economics and organization, programming and control, production management, organization and management of human resources, international management and innovation management. Economics subjects include training in industrial economics and regulation, international economics and economic growth, as well as tax economics. The courses of economic statistics and statistical methods for economic decisions, econometrics and mathematical methods for finance include quantitative methods. Legal topics are covered in subjects such as international and financial market law, industrial relations and public procurement.</p> <p>There is no specific module on information technology, but there is a module on technologies of production. Lectures in the meeting with them explained that they do consider the implications of information technology in their modules.</p> <p>Student's competences and skills, presented in the study program and syllabi of each subject, are analysed and reviewed at the end of the course, usually through an oral exam as explained in the Regulation of Exams.</p> <p>There is evidence that between 2017 and 2020 the institution has organised 16 open lectures on different topics for the students of the MSc EM and beyond.</p> <p>Most modules for this MSc EM do not need laboratory work, but for some that require students to compute and use software related to econometrics or statistical analysis, the informatics laboratory has sufficient seats, computers and installed software to do this.</p> <p>According to additional Evidence 3, the institution has given 13,984 Euros between 2015 and now.</p> <p>The institution promotes the development of new ideas and research. From the additional evidence, this is explained as follows:</p>
Criterion 2 The study program guarantees the development of specific skills in the field of information technology, including as well human, social, communication, and interaction (including foreign language) resources.	
Criterion 3 Student's competences and skills, presented in the study program and syllabi of each subject, are analysed and reviewed at the end of the course.	
Criterion 4 At the end of each course / module, the academic staff points out the most important issues and guides students throughout their implementation and final test.	
Criterion 5 The academic staff (full time or visiting) delivers public lectures and workshops on new science and technology developments outside the study program.	
Criterion 6 Teaching is carried out on a competences-basis in order to provide students the opportunity to develop their competences in labs and practicums.	
Criterion 7 The academic staff supports discussion and teamwork in interpreting and solving certain problems / issues.	
Criterion 8 The academic staff creates a suitable climate for the development of innovative ideas, advanced and scientific studies, and support.	
Criterion 9 The institution promotes the development of innovative ideas, students advanced research and scientific studies, by providing them with financial support.	
Criterion 10 The academic staff combine forms of teaching with partner institutions to enable and increase student mobility.	

The process of financing projects at the Catholic University is regulated based on the "Regulation on the Distribution of Contributions of UKZKM for Scientific Research"

- Evidence 4. Based on this Regulation, the Rector communicates to all Deans and Heads of Departments the announcement for participation, Evidence 5.
- Each Department in the respective meetings discusses the projects that will be proposed, Evidence 6. After the meeting in the Department the relevant template is completed and the request for the approved project in the meeting is presented, Evidence 7.
- The Rector sets up a Commission for the evaluation of the presented projects Evidence 8.
- In Evidence 9 we present the Evaluations made for each of the projects presented by each Department of the Faculty of Economic, Political and Social Sciences.
- The projects have been presented and approved by both the Academic Senate and the Board of Administration with the respective Evidence 10 and 11.

The partnership with the University of Bari 'Aldo Moro' guarantees the transfer of staff and students, as well as exchanges between the two institutions issuing a joint degree for this MSc. EM.

Qualitative research skills could be considered too, especially for managers, in addition to business simulation software, accounting software and enterprise resource planning software and training.

It is suggested to introduce an information technology module in the programme.

References

[6. Agreement between The University of Bari Aldo Moro and Tirana Catholic University "Our Lady of Good Counsel.pdf](#)

[33. The Regulation of the MSP in Economics and Management.pdf](#)

[34. See attached the Regulation of exams.pdf](#)

[53. Lista e seminareve dhe konferencave, leksioneve të hapura të organizuara. 0210115201921577.pdf](#)
[Evidenca 3.pdf](#)

[pergjigjet ASCAL.eng.pdf](#)

[Evidenca 4.pdf](#)

[Evidenca 5.pdf](#)

[Evidenca 6.pdf](#)

[Evidenca 7.pdf](#)

	Evidenca 8.pdf Evidenca 9.pdf Evidenca 10.pdf Evidenca 11.pdf			
Fulfillment of standard	Not met	Partly met	Substantially met	Met
			X	

Standard III.8	
The institution pursues a clear student graduation procedure in the study program and provides the students with the necessary documentation.	
Criteria	Evaluation of experts
Criterion 1 The institution drafts a special procedure for the final exam or diploma defence before the graduation and publishes it.	<p>The institution has a Graduation Regulation, specifying the procedures and conditions for managing this final project. In Article 1 of this regulation it is specified that:</p> <p>The Degree Exam consists of the discussion of a material elaborated and written by the Student in relation to an argument related to the subjects of the study course - Diploma Thesis - under the review of one or more Rapporteurs. At least one of the Rapporteurs must be a Lecturer of the study course.</p> <p>Provisions are made also in the regulation of the MSc EM.</p> <p>The Graduation Regulation specifies the structures and academic staff assisting with the diploma. They are specified in Article 4 of the Graduation Regulation:</p> <p>The Didactic Committee communicates to the Dean of the Faculty the list of a group of theses indicating the name of the rapporteur (or rapporteurs), the student, the thesis argument and the date when the thesis was assigned.</p> <p>The Dean of the Faculty ratifies through his/her signature the assignment of the diploma thesis. The Didactic Secretariat forwards the diploma thesis assignment letter to the student in two copies. A certified copy signed by the student for information remains deposited in the acts of the Secretariat, which oversees the folder of the assigned theses.</p> <p>Articles 6 and 7 of the Graduation explain how the diploma should be prepared, including style, structure and language (Italian) and submitted. The graduating candidate discusses the thesis in front of a commission appointed by the Rector and proposed by the Dean of the Faculty.</p>
Criterion 2 The responsible structures and academic staff assist students by providing the necessary information, instructions and materials in the framework of final exam and diploma defence.	
Criterion 3 The special commission for the final exam administration is based on the testing of knowledge acquired during the last two academic years including all courses / modules based on their importance and specific importance.	
Criterion 4 The academic staff guides and assists students in selecting their diploma thesis topics.	
Criterion 5 The institution assists students in carrying out measurements, analyses, and tests in or outside institution premises, according to the specific objectives and scope of study.	
Criterion 6 Diploma Thesis Mentor assists the student in producing and processing the relevant results, as well as in drafting the thesis according to the approved instructions and guidelines. He guarantees the quality of the results and approves whether or not the work is complete and appropriate to be presented before the commission.	
Criterion 7 At the end of the exam or diploma defence, the student is evaluated with a final grade.	
Criterion 8 At the end of studies, the student is provided with a diploma and its supplement licensed by the ministry responsible for education.	

<p>Criterion 9 At the end of the studies, a full official copy of the study program is made available to the student.</p>	<p>Grading is done as follows, explained in Article 8:</p> <p>The sum of the following indicators is the basis for the grading of the Degree Thesis, which is expressed in a range ending in 110 points:</p> <p>a) the weighted arithmetic average (CFU) over the grades obtained in the study plan examinations, expressed in one hundred ten. The arithmetic weighting result will be rounded to the nearest unit;</p> <p>b) the scores assigned by the Degree Commission during the thesis discussion session, maximum 6 points out of 110.</p> <p>"Honors" may be awarded to those candidates who manage to obtain a final grade of 110 out of 110 by the Commission only unanimously.</p> <p>The Didactic Secretariat is responsible for issuing the students with the following after they finish their studies, based on the Regulation for the Didactic Secretariat:</p> <ul style="list-style-type: none"> • Diploma • Diploma certificate together with the list of grades • Diploma supplement • Study plan and curricula • Personal Documents of the students <p>The same Didactic Secretariat retains records of such documents for the students.</p> <p>References</p> <p>33. Rregullorja e Temës së Diplomës..pdf</p> <p>38. The Regulation on the activity of the Didactic Secretariat.pdf</p>			
<p>Criterion 10 The institution retains a copy of the students' documentation for an indefinite period of time and issues attestations to the student, on a case-by-case basis, if required.</p>				
<p>Fulfillment of standard</p>	<p>Not met</p>	<p>Partly met</p>	<p>Substantially met</p>	<p>Met</p>
				<p>X</p>

<p>Fulfillment of standard of Field III</p>	<p>Not met</p>	<p>Partly met</p>	<p>Substantially met</p>	<p>Met</p>
			<p>X</p>	

IV. HUMAN, FINANCIAL, INFRASTRUCTURE, AND LOGISTICS RESOURCES FOR STUDY PROGRAM DELIVERY

Standard IV.1	
The Higher Education Institution follows transparent legal procedures on recruiting, evaluating and selecting staff for the study program.	
Criteria	Evaluation of experts
Criterion 1 The institution collects, stores and updates each academic year the data of the personnel engaged in the study program. These data include the academic staff involved in the program and the person responsible for organizing the study program, workload and academic staff engagement in each academic semester and year, as well as the teaching and the scientific support staff.	<p>Every employee has a personal file at the Office of Human Resources, which include personal data, education related documents, data of professional and administrative character.</p> <p>The institutions, has the detailed data</p> <ul style="list-style-type: none"> • for the academic staff that is full time and part time employed in the Faculty of Economic, Political and Social Sciences, and teach at this study program. • for the academic staff that come from the University of Bari and is considered full time for this study program from academic year 2016 -2017 until 2020 -2021. • for academic staff according to their qualifications, for each academic year and semester • information for lecturing hours in this program, other programs of study and total • on scientific research of the academic staff • on national and international cooperation of the faculty <p>According to article 37, of the Statute, the academic personnel enjoy a special status, pursuant to the provision of the Labour Code and the Law on Higher Education in the Republic of Albania.</p> <p>The criteria for employment of academic personnel are established by the administration council on the proposal of the Rector and the Administrator of the University, according to article 40 of the Statute.</p> <p>Academic staff recruitment, is done through a call for selection of lecturers, when are specified the criterion that the candidate should fulfil in order to teach in this study program and documents that should submit in electronic form.</p> <p>The call for application is made public on the university website.</p> <p>The selection procedure is done by ad hoc commission based on announced criteria, the supporting documentation and the interview. From the visit to the Institutions, the ad hoc commission has three members of Department of Economics and Business Science. They examine the applications, and prepare the short list candidate for the interview. After the interview the result of the selection are communicated by the University Personnel Department.</p> <p>References</p>
Criterion 2 The institution drafts and implements procedures for academic staff recruitment, in accordance with the applicable legal basis and the institution's internal regulatory.	
Criterion 3 The institution drafts special and specific procedures and criteria, for the of staff recruitment, which are part of regulatory acts and makes them public.	
Criterion 4 The institution follows recruitment and evaluation procedures based on the announced general and specific criteria that ensure the selection of staff with the appropriate level of qualification and in accordance with the nature, structure, modules and the study program content.	

	<p>41. The regulation of procedures and human resource management</p> <p>21.1. Academic staff UCOLGC</p> <p>21.2. Academic staff from University of Bari</p> <p>40. Call for selection of two lecturers</p> <p>39. Academic staff form</p> <p>15. Statute</p> <p>25. Table of the academic staff composition</p> <p>56. Summary tables</p>			
Fulfillment of standard	Not met	Partly met	Substantially met	Met
				X

Standard IV.2	
The Higher Education Institution is mainly responsible for the quality of staff who cover the study program and support for performing tasks efficiently and effectively.	
Criteria	Evaluation of experts
Criterion 1 The institution is committed to provide the staff with the appropriate environment and equal opportunities for performing their tasks professionally.	Academic staff has freedom in developing teaching and scientific research in accordance with Law no. 80/2015 “On higher education and scientific research in the Higher Education Institutions in the Republic of Albania”.
Criterion 2 The institution is committed to provide staff who administers the study program with continuous training and further professional development.	Academic staff belonging to “Professor” and “Lecturer” categories can have a sabbatical academics year, once in 7 years and for a period not longer than one year, for a purpose of scientific research.
Criterion 3 The institution organizes specific programs regarding innovative teaching methods and use of new technologies for academic and scientific research staff’s further professional qualification.	University is part of Erasmus + program, with University of Siena and University of Krakow, for this study program. Member of academic staff have participated in the exchange program and for this program of study are organized 8 lectures and seminars from professors from the University of Krakow and Siena. Professors that come from the University of Bari are considered full time for this study program.
Criterion 4 The institution demonstrates an optimal employee commitment to meet second cycle study program objectives.	<p>According to the agreement with the University of Bari Alto Moro, Catholic University “Our Lady of Good Council”, collaborate in research for doctorate, postgraduate specialization courses and continuous training courses.</p> <p>The Faculty has a Research Center that shares the information of a new call for the projects with the staff of the Faculty and assist them in writing research proposals.</p> <p>Academic staff of this study program is part of national and international projects. In total the Faculty has 8 national and international projects, from which 5 projects are implemented at the Faculty.</p>

The University supports the scientific research with funds. In order to have access in the funds, the professor should apply with a competitive project, and need to get an approved by the Rector of the University.

For every given academic year, the Faculty organizes activities, such as open lesson, seminars and workshops in order to support this study program. The agenda of the activities is approved by the Dean, and is make public to the students and academic staff.

Online library of the University has about 1853 books available for this master program. The literature is in Italian, the language of the study program, in English and in Albanian language. The internet connection and computers are available at the library.

From the visit in institutions, and meeting with library staff, if a professor or a student requires a scientific journal or a book that is not available in the library for research or teaching, in the few days through the library network the material is made available.

The physical infrastructure of the University is optimal. The Department has two offices available for the academic staff, in total 66 m² (according to summary table no. 16), equipped with all the necessary working conditions.

The program of study has higher standard of teaching and research.

- The program is a joint degree with the University of Bari. The professors that teach at this program come from University of Bari and bring in Tirana the teaching methods and technology that they use at their home university.
- The Faculty is part of the Erasmus +, and professors from University of Siena and Krakow have given lesson in Tirana. The students of this program and academic staff are known with teaching methods used in these Universities.

From the visit in institution and meeting with the academic staff, they assure us, that during their lessons they use their own scientific research and books in the subject that they teach.

The master program is very competitive, and the Albania academic staff, full time or part time employed in this program have high standard of teaching.

References

[15. Statute](#)

[30. List of books in the field](#)

[42. The mission authorization request](#)

	<p>51. List of seminars, conference, public lectures</p> <p>16. Regulation of the Faculty of Economics, Political and Social Science</p> <p>6. Agreement between the University of Bari Aldo Moro and CUOLGC.</p> <p>56. Summary tables</p>			
Fulfillment of standard	Not met	Partly met	Substantially met	Met
				X

Standard IV.3	
The Higher Education Institution makes available the learning premises and the appropriate infrastructure for the delivery of study program teaching process and practical training, according to the nature and area of the study program.	
Criteria	Evaluation of experts
Criterion 1 The institution provides sufficient and appropriate teaching facilities for the development of theoretical teaching activity, depending on the number of students and study groups, in accordance with the specific nature of the study program and respective modules.	<p>The program of study scientific master in “Economics and Management”, for the time period from 2016 until 2021, has in total 48 students, from which 41 have graduated</p> <p>The foundation NSDBC, has in property the surfaces:</p> <ul style="list-style-type: none"> • 7284.08 m², in the Address “Rruga e Durrësit”, zk.8210, number of the property 1/560 • 6187 m², in the Address “Rruga e Durrësit”, zk. 8210, number of the property 1/549 <p>The building when the teaching process is done, “Casa Rosa” has a surface in total 4139 m².</p>
Criterion 2 Learning premises such as classrooms, labs, studios and the like are equipped with electronic and information technology devices that guarantee the realization of the theoretical and practical teaching process through the use of contemporary teaching methodology and technology.	<p>The space available for student fulfils the criterion of Council of Minister Decision no.418, date 10.5.2017, “On standard, criterion and procedures for opening, reorganization, division and closing of higher education institution and their branches”. The standard is 2.5 m² for student.</p>
Criterion 3 Laboratories, studios, ateliers or other premises, according to the specific nature of the program, shall contain the necessary equipment and tools to meet module requirements, theoretical and practical training, and the overall study program objectives.	<p>For this study program there are available 144m², for the teaching process, 494 m², for promotional activities, IT lab 84m², Internet lab 72 m², the library, information office for students, sport facilities, facilities for student government.</p>
Criterion 4 The institution provides at least one information technology lab, equipped with advanced programs appropriate to the area of the study programs it provides.	<p>There are no laboratory hours according to the didactic program. Part of the program are subjects like “Econometrics” and “Statistical methods for economics”, that might need computer lab for explaining the lesson or using a special program such as EVIWS to solve the problems and study cases. Also for the subject “English for economics and management”, they might be needed some hours in laboratory.</p> <p>The University has a computer lab, equipped with 48 laptops</p>
Criterion 5 The institution guarantees, with its available capacities and / or in cooperation with other institutions and entities (certified through special partnership agreements) that the premises are sufficient, appropriate and dedicated for the development of professional training and other practical activities.	

	<p>with access in internet, which could be used by the students of this study program.</p> <p>For the academic year 2020 -2021 in this program there are 10 registered students and one transferred.</p> <p>The computer laboratory is equipped with recent year's technology, and for all the software used in the lab, the University has a license. The licenses can be downloaded from the university portal https://CUOLGC.onthehub.com</p> <p>For writing the class presentations and the final thesis, the students can use also the computers that are available in the library of the University.</p> <p>The University has a computer and an internet lab that support this study program.</p> <p>From the visit in the institution, tour in HEI environment (laboratories and library), the working conditions in the lab were optimal. All the auditors for the teaching process have all the necessary technology such as computers, video projector, whiteboard, audio and internet connection (WIFI).</p> <p>References: 43.1. Property Certificate 43.2. Property Certificate 56. Summary table (table 16, 21 and 23)</p>			
Fulfillment of standard	Not met	Partly met	Substantially met	Met
				X

Standard IV.4	
The Higher Education Institution provides students with learning support premises, library, special learning premises and the necessary literature to support the learning process for the students of each study programs.	
Criteria	Evaluation of experts
Criterion 1 The institution makes available to students the resources library, thus guaranteeing students equal access to the study program.	<p>The University has a library, with an area of 386 m², equipped with three computers and internet connections (Wi-Fi mode).</p> <p>In the University library there are about 1853 books and scientific journals available for the Faculty of Economics, Political and Social Science.</p> <p>The library fund is updated, according to the needs of the department with the latest published volume of the books for this study program, requested literature and additional literature.</p> <p>The library is organized according to Dewey decimal</p>
Criterion 2 The library should be equipped with the necessary literature such as: basic textbooks, recommended literature, both in Albanian and foreign languages, necessary and appropriate books or journals to cover all modules and courses according to each study programs.	
Criterion 3 The institution should enable the adequate conditions for students' equal access to the on-line library for each study program course.	
Criterion 4 The library should be equipped with	

computer programs and other technical equipment, enabling unrestricted use by all students.	classification and has a link for advanced research http://biblioweb.CUOGC.edu.al			
Criterion 5 The institution should develop and implement a detailed plan for adding new items to the library and updating the existing fund in order to assist the students of each study programs.	The University has an online library, with a contract for 5 years' renewable.			
Criterion 6 The library schedule (opening hours) should be in line with the teaching process schedule, but not limited to, and beyond, appropriate to students' number and needs, as well as its capacity.	<p>The titles and books for this study program are in Italian, and some in English, considering the language of this study program. In the library there are also some books in Albanian language since some of the subjects such as "International market law", "European law" and "Tax law" make comparison with the Albanian law, because the students of this study program are employed mainly in domestic labour market.</p> <p>The student and academic staff have access to online library, and have support from the staff of the library in order to find all the necessary materials that they need for their research and preparation for the courses.</p> <p>The University has special provisions for funding for scientific research and publications based on article 55 and 56 of the University Statute. From the visit in the Institution, the financial support is on average 5,000 euro, and goes through an internal evaluation process in the Department.</p> <p>The teaching schedule of the master program is carried on the afternoon. The library of the University in open until 8:00 pm from Monday to Friday and until 2:00 pm on Saturday. The library schedule is in line with the teaching schedule.</p> <p>Now that the lessons are going online, due to Covid -19, the students and academic staff are using online library fund for research and didactic materials.</p> <p>References 30. List of the books on the field 23. Syllabus 15. Statute 56. Summary table (table 16, 17)</p>			
Fulfillment of standard	Not met	Partly met	Substantially met	Met
				X

Standard IV.5 The Higher Education Institution has an internal institutional management system, which is made available to the management, information and monitoring of academic, financial and administrative activity for the study program.	
Criteria	Evaluation of experts

<p>Criterion 1 The institution has in place a management system for the management of all student-related information and activity from enrolment to the study programs up to graduation.</p>	<p>The University has a management system that keeps in written and in electronic form, in accordance with article 53 of the Statute, all the information related to the students, such as:</p>
<p>Criterion 2 The internal management system manages the information, documentation and activities of, research staff, administrative staff and partners involved in the program implementation.</p>	<ul style="list-style-type: none"> • The fundamental students' register • The registry of academic achievements • The registry for the issuance of diplomas and certificates
<p>Criterion 3 The management system provides dedicated access to information and documents for all study program staff and students.</p>	<p>The three registers are stored, based on the law no. 9154, date 6.11.2003 "For the archives".</p>
<p>Criterion 4 The management system has integrated platforms and modules that enable interactive communication and information exchange among staff and students.</p>	<p>The didactic secretariat operates on the basis of an electronic data system, according to the regulation of didactic secretariat.</p>
<p>Criterion 5 The management system guarantees real-time monitoring of academic and administrative activity and enables individual and real-time reporting to management and unit heads.</p>	<p>The activities that the department has organized in support of this study program are according to a schedule approved by the Dean, and made public to the students through the student portal. There is an online documentation process for every activity organized in the Faculty has the online documentation of the activity, and participates.</p>
<p>Criterion 6 Information related to the study program, academic staff, and the various events and activities is published in the website in at least two languages, one of which is Albanian.</p>	<p>The University keeps records on scientific research of the academic staff. According to table 19 and 20, summary tables, academic staffs that teach in this study program, have published 180 papers, have won 12 research projects, and have participated in Erasmus + program.</p> <p>The institution keeps the record of all the agreements related to this study program with state institutions, professional organization and the business community (table 5).</p> <p>All the regulation related to this study program, are available to staff</p> <ul style="list-style-type: none"> • The regulation on didactic secretariat • The regulation on equivalence and study transfer • The Regulation of the Faculty of the Economics, Political and Social Sciences • The Regulation of the MSP in Economics and Management <p>The syllabuses of the study program are available to the students.</p> <p>The results of I.Q.A.U, for this study program that are part of the annual report which this unit has prepared, are discussed both with students and academic staff of the program, in order to find ways of further improving the program.</p> <p>Student can find all the necessary data for the study program, syllabus, activities, possibilities to participate in Erasmus +, power point presentations score etc. in the student portal, which is fully operative.</p> <p>The online lessons and activities organized through the portal</p>

	<p>“Google meet”, are monitored by the coordinator of the study program, as part of her duties, which are specified on article 11 of the Regulation of the Faculty.</p> <p>The study program is in Italian language; therefore, all the information is published in Italian and the activities with visiting professors from Erasmus + program are conducted in both Italian and in English language.</p> <p>You can access information on the University’s web, in three languages, Italian, English and Albanian.</p> <p>References</p> <p>38. The regulation on the activity of the didactic secretariat</p> <p>49. Students general registration</p> <p>15. Statute</p> <p>16. Regulation of the Faculty of Economics, Political and Social Science</p> <p>51. List of seminars, conferences and public lectures</p> <p>56. Summary tables (table 5,19, 20)</p>			
Fulfillment of standard	Not met	Partly met	Substantially met	Met
				X
<p>Standard IV.6</p> <p>The Higher Education Institution guarantees the necessary financial support for the implementation of the teaching / research process, study program progress and students’ support.</p>				
Criteria	Evaluation of experts			
<p>Criterion 1 The institution drafts a financial report on the study program costs and the financial support plan required for the study program progress for at least one full cycle study program.</p>	<p>The Institution has an annual financial report for the study program. The budget for the master program has a small surplus of revenues relative to expenditures.</p> <p>Total revenues for this master program come from tuition fees.</p>			
<p>Criterion 2 A study program funding plan should include funding for human resources made available to the program implementation, operating costs for premises maintenance and teaching process support technologies, library and literature enrichment costs, and access to on-line libraries, financial obligations, national or international grants received and service contracts on the study program performance, and other items, according to its specific nature.</p>	<p>The expenditures are divided in operational expenditures (employment expenses, academic staff expenses and operational costs) that account for about 79% of total expenditure, international transfer and scholarship costs that account for about 11% of total costs, and investment that account for 10%.</p> <p>The Administration Council ensures the financial stability and monitors the use of the revenues and the overall financial situation of the University, according to the article 32 of the Statute.</p>			
<p>Criterion 3 The institution conducts an annual audit, assesses and documents the financial situation and its financial effectiveness. The financial report contains a detailed financial statement of income deriving from tuition fees and other financial contributions for students or financial resources allocation.</p>	<p>Annual budget forecast and mid –term budget is implemented and monitored by the administration council.</p> <p>In the budget for this study program, investment is important, in order enrich the library with new addition of books and to support</p>			
<p>Criterion 4 At the end of each full cycle study</p>				

<p>program, the institution documents the financial reports for the past three academic years and plans the special interventions and eventual diversification of the program funding to ensure its smooth performance and progress.</p> <p>Criterion 5 The institution must demonstrate that it guarantees financial sustainability throughout the development of the study program and has the necessary financial capacity to improve the financial situation and generate the necessary income in the future.</p>	<p>academic staff research and publications.</p> <p>The master program is financially stable, there are planned investments for further development of the program, and for support of scientific research and international mobility.</p> <p><i>The revenues for this study program are generated only from the tuition fees, there are no other ways of financing such as projects or third parties.</i></p> <p>References:</p> <p>15. Statute</p> <p>56. Summary tables</p> <p>42. The form for the mission authorization</p>			
Fulfillment of standard	Not met	Partly met	Substantially met	Met
				X

Fulfillment of standards of Field IV	Not met	Partly met	Substantially met	Met
				X

V. STUDENTS AND THEIR SUPPORT

Standard V.1	
The Higher Education Institution drafts, follows and implements policies and procedures on students' admission, selection, progress, transfer, knowledge assessment and graduation in the study program.	
Criteria	Evaluation of experts
<p>Criterion 1 The institution develops and implements policies and procedures that cover the full academic cycle study program, from enrolment to university up to graduation, in accordance with applicable legislation and regulatory acts.</p> <p>Criterion 2 Policies and procedures from enrolment to graduation guarantee equality and equal rights to all study program applicants and students.</p> <p>Criterion 3 Students' admission and selection criteria and procedure, progress throughout the study course, transfer, and recognition of</p>	<p>The institution has a set of regulations and policies that cover the full academic cycle study program, from enrolment to university up to the graduation, in accordance with applicable legislation and regulatory acts. Some of the most important ones are:</p> <ul style="list-style-type: none"> • 15. CUOLGC Statute • 16. Regulation of the Faculty of Economics, Political and Social Sciences • 24. The Regulation on Equivalence and Study Transfer • 31. Graduation Regulation • 33. The Regulation of the MSP in Economics and

<p>previous or part-time studies, competence assessment and graduation are easily understandable and accessible to the public.</p>	<p>Management</p> <ul style="list-style-type: none"> • 34. Regulation of Exams • 38. Regulation on the Activity of the Didactic Secretariat
<p>Criterion 4 The institution drafts and publishes at the beginning of each academic year the criteria for the selection of candidates to be admitted to the second cycle study program.</p>	<p>The Statute guarantees equality and equal rights for students and staff in Article 4 as follows:</p>
<p>Criterion 5 Prior to the beginning of each academic year, the Higher Education Institution instructs the public and interested parties on study program general and specific criteria and requirements.</p>	<ol style="list-style-type: none"> 1. CUniOLGC fulfils its duties through a higher education and an educational approach based on the most up-to-date and higher standards of teaching and research and in particular on respect for fundamental human rights, of equality among members of the society, different ethnic groups, religions and nationalities, according to a conception that puts science at the service of man and peaceful civil coexistence. 2. Freedom of teaching and research is acknowledged and evaluated on the basis of the content and methods of each subject, for the protection of human dignity and personal autonomy of each member of the university community, as well as in support of the needs of truth and of general interest.
	<p>The regulations for admissions' procedures, transfers and recognition of previous studies are clear and explained in:</p> <ul style="list-style-type: none"> • 24. The Regulation on Equivalence and Study Transfer • 31. Graduation Regulation • 33. The Regulation of the MSP in Economics and Management • 34. Regulation of Exams • 38. Regulation on the Activity of the Didactic Secretariat
	<p>The admission criteria are included in the regulations, and they are published online on the website of the university, accessible at the time of this evaluation at: https://unikzkm.al/uploads/media/post/0001/02/9f71d2d420bff8576047325418ce31036507204b.pdf</p>
	<p>The above information and related links on the university website, advertisements and information provided by directly contacting the institution is easily available. Such activities are coordinated by the Admissions Office.</p>
	<p>References</p>
	<p>15. CUOLGC Statute.pdf</p>
	<p>16. Regulation of the Faculty of Economics, Political and Social Sciences.pdf</p>
	<p>24. The Regulation on equivalence and study transfer.pdf</p>

	31.Graduation regulation.pdf 33. The Regulation of the MSP in Economics and Management.pdf 34. Regulation of exams.pdf 38. Regulation on the activity of the Didactic Secretariat.pdf			
Fulfillment of standard	Not met	Partly met	Substantially met	Met
				X

Standard V.2	
The Higher Education Institution makes available to the students of the study program detailed and comprehensive information on the academic progress, recognition, and knowledge assessment up to the studies completion and graduation.	
Criteria	Evaluation of experts
Criterion 1 The institution provides full and detailed information on the criteria and procedures for students' academic progress and transition from one academic year to the other.	The Didactic Secretariat is responsible for informing students on the criteria for academic progression and transition from one academic year to another. Its activity is regulated by the Regulation of the Activity of the Didactic Secretariat.
Criterion 2 The institution informs students about diploma recognition procedures and criteria regarding previous qualifications or part-time studies.	During the enrolment period, CUOLGC informs students through meetings and interviews about the recognition of qualifications or previous studies. Article 10 from the Regulation of CUOLGC specifies the recognition of credits.
Criterion 3 The institution informs students about the criteria and procedures on knowledge and skills assessment during the study program.	The Agreement between The University of Bari Aldo Moro and Tirana Catholic University "Our Lady of Good Counsel specifies the recognition of studies and degrees between the two institutions.
Criterion 4 The institution informs students about study program graduation criteria and procedures.	Students can access information regarding the topics, module's objectives, resources and assessments and even their lectures from the syllabus the lecturers explain their modules at the beginning of each module. The Didactic Secretariat is responsible for the administrative side, attendance.
Criterion 5 Before the beginning of and throughout each academic year, the institution publishes special directives and organizes briefings to inform potential students and current students about the study program.	The Graduation Regulation specifies how students can graduate, the number of credits they need to complete and the other requirements. The Admissions Office is responsible for informing prospective students. Much of the information is available on the university website. Prospective students have the opportunity to contact the institution to ask further questions or

	<p>visit it. Directives about the conduct of lessons, timetables and exams are published online or available upon request.</p> <p>References</p> <p>6.Agreement between The University of Bari Aldo Moro and Tirana Catholic University “Our Lady of Good Counsel.pdf</p> <p>23. Syllabus.pdf</p> <p>31.Graduation regulation.pdf</p> <p>38. Regulation on the activity of the Didactic Secretariat.pdf</p>			
Fulfillment of standard	Not met	Partly met	Substantially met	Met
				X

Standard V.3	
The Higher Education Institution provides students with comprehensive and detailed information on training objectives, structure, organization, study program content, and expected learning outcomes and employment opportunities.	
Criteria	Evaluation of experts
Criterion 1 The students are thoroughly informed on study program design, organization and duration.	<p>Students can access information through the Msc EM Regulation regarding the program, its modules, and how it is conducted at the beginning of the academic year, the programme coordinator meets with freshmen and provides detailed information on the structure, organization and duration of the study programme etc.</p> <p>The information on the courses is clearly provided in the syllabus, and according to the Msc EM Regulation and meeting with the program’s academic staff, we understand that each module is explained by the lecturer of the subject during the first week. All this information is disseminated also:</p> <ul style="list-style-type: none"> • Through the didactic secretariat and the admissions office. • In hardcopy, such as guidelines, regulations, leaflets, etc. • On the faculty website, especially information concerning the academic calendar, the period of the classes, the classrooms and the exams. • In the notice board. • Via emails. • Through in-person visits of students. <p>The Career Counselling Office is responsible for informing students on job opportunities and on the job market. This office, together with the Coordinator, looks after agreements and collaborations with various companies and entities. These are important for the professional practice offered in the MSc EM</p>
Criterion 2 The institution provides students with the necessary information and documentation on modules/course content and training activities.	
Criterion 3 The institution informs students on employment opportunities as well as institutional support on career counselling and labor market.	
Criterion 4 Students are provided with extensive and up-to-date information on the teaching process development and organization, logistics, infrastructure and services in order to accomplish it.	
Criterion 5 Information about the study program is provided through the internal information management system and should be easily accessible even to distance students.	
Criterion 6 The internal management system manages the information, documentation and student learning activities.	

	<p>program, although many students are already employed during their studies. The Career Counselling Office is also involved in the drafting of reports on the employability prospects of students.</p> <p>The Didactic Secretariat, the Coordinator and all structures involved in this programme store information electronically and in hard copies when this is required. In particular, this is to comply with articles 101 and 102 of Law 80/2015 for Higher Education and Scientific Research and the "Regulations of the Secretariat for enrolment and compilation of the basic registers".</p> <p><i>The syllabus needs to specify better the weighting of each assessment, and make a clearer connection between topics and the recommended literature not only the core text but also additional different sources for each topic.</i></p> <p>References</p> <p>23. Syllabus.pdf</p> <p>26. Report regarding the employment of the graduates in Master study programme.pdf</p> <p>33. The Regulation of the MSP in Economics and Management.pdf</p> <p>38. Regulation on the activity of the Didactic Secretariat.pdf</p>			
Fulfillment of standard	Not met	Partly met	Substantially met	Met
				X

<p>Standard V.4 The Higher Education Institution collects, manages, updates and maintains detailed information about the number of students attending the second cycle study program from their admission to university, as well as employment/career data through an internal IT management system.</p>	
Criteria	Evaluation of experts
<p>Criterion 1 The institution produces annual statistics on the number of current and graduated students in each study program.</p>	<p>In the Summary Tables the institution has provided detailed statistical information on the programme. The Statistics Office is responsible for preparing annual reports on the number of students and graduates for internal use, working closely with the Quality Assurance Unit, and for external reporting to the MESY and Quality Assurance Agency. In Article 10 of the Statute it is specified:</p> <p>2. All its bodies operate on bases of stable and transparent</p>
<p>Criterion 2 The institution produces annual statistics on the number of students enrolled to the second cycle study program, dropouts during or before the end of the program, or the successful completion of the academic year in which the study program is delivered.</p>	
<p>Criterion 3 The institution possesses data on the</p>	

students' progress throughout the study program course from their admission up to their graduation.	<p>operating mechanisms and economic and financial criteria in order to ensure quality in the services provided, in accordance with the European university standards.</p> <p>3. For these purposes, the CUniOLGC presents, every academic year, the annual report on the activities carried out, the documentation on the property and economic-financial state, the planning of resources for new recruitments, registration fees and participation fees to the various study programmes for the following year, the analytical data related to the enrolees who have completed their studies, as well as any other element required by the legislation in force.</p> <p>The Statistics Office uses the institutions UniMS system for collecting data from different other units such as the Didactic Secretariat, the Admissions Office, the Careers Office and in collaboration with the Coordinator of the Programme. The UniMS system, according to the IER and the meeting with the Statistics Office, generates reports on:</p> <ul style="list-style-type: none"> • Study plans, subjects, passing, attendance, number of exams, passing by exam, passing by attendance by academic year, student category, etc. • Student statistics: number of students by study programme, by position (regular, repeating etc.) by status (enrolled, withdrawn, suspended) by year, etc. • Chronological actions: statistics actions by period, by type (registration, withdrawal, etc.) • Statistics on didactic questionnaires of the subject, professor, evaluation etc. <p>For managerial and financial statistics, the institution uses Power BI software.</p> <p>Periodic monitoring reports on incoming and exiting students' profile and quality, as well as their employment rate, along with appropriate measures to improve these indicators are generated in collaboration with the Statistics Office, the Didactic Secretariat, the Career Counselling Office and the Coordinator. The institution also monitors the online social media sites and the engagement of students therein for more detailed information about them.</p> <p>References</p> <p>15. CUOLGC Statute.pdf</p> <p>Summary Tables.pdf</p>							
Criterion 4 Student statistical data are managed through the internal information system and must be secured and easily accessible to authorized persons.								
Criterion 5 The institution should develop periodic monitoring reports on incoming and exiting students' profile and quality, as well as their employment rate, along with appropriate measures to improve these indicators.								
Fulfillment of standard	Not met	Partly met	Substantially met	Met				
				X				

Standard V.5

The Higher Education Institution includes and engages students in decision-making and

advisory bodies such as drafting, approving, reviewing and improving the study programs, teaching methods and the quality of provided resources and services.

Criteria	Evaluation of experts
<p>Criterion 1 The institution envisages students and their representatives' involvement and engagement in decision-making and advisory bodies, according to HEI legal and regulatory acts of the HEI.</p>	<p>The statute of the institution guarantees the representative rights of the students by having one student representative in the Academic Senate, and through the following clauses in Article 42:</p> <p>4. Students are entitled, among others:</p> <p>c) To be represented in the bodies of the University in accordance with the provisions in this Statute and in the G.R.U. or in other secondary internal acts;</p> <p>g) To establish student associations, which can benefit of reserved special premises, structures and funds for initiatives in accordance with the mission and other activities of the CUniOLGC, in accordance with the procedures specified in the special regulatory provisions.</p> <p>Article 44 of the Statute is dedicated to the Student Council. Its first two clauses are:</p> <p>1. The Student Council of the University is elected every two years. The composition and procedures are set out in the General Regulation of the University and in other secondary internal acts. The student representative at the Academic Senate (and students who are members of other academic bodies) can be its members. Student councils can also be established in each Main Unit with at least one hundred members, for a term of two years.</p> <p>2. All Councils are autonomous organizations that have neither political goal, do not carry out economic activities, nor can they be directly or continuously related or funded by political associations or business groups. They promote the participation of members and coordinate the representation of University students, in collaboration with the National Student Council and the Councils of other educational institutions. In addition, they express opinions and proposals on study plans and programmes, didactic issues, the quality of services provided, the setting of tuition fees and other financial contributions for students, the balance sheets of CUOLGC and development of various cultural, social, artistic, sports activities, etc.</p> <p>For Criterion 3, Table 10 specifies that 20 credit modules have 56 classroom hours and 144 independent learning hours, 15 credit modules have 42 classroom hours and 108 independent learning hours, 10 credit modules (only English language) have 28 classroom hours and 72 independent learning hours, and the diploma has 350 hours. Table 13 summarises that there are 714 classroom hours for lectures, 20 classroom hours for seminars and 60 hours for professional practices. While the total amount of hours is reasonable for this programme, there is an excessive weight on the lectures, although the lecturers explained that they</p>
<p>Criterion 2 The institution should ensure that students and / or their representatives' involvement in decision-making, counselling or evaluation on the academic process be realistic, specific, productive and with easily verifiable and measurable results.</p>	
<p>Criterion 3 In designing and improving the study program, the institution should consider the academic load of students in the study program and the provision of the student progress procedures throughout the program, including recognition of their full or partial study programs.</p>	
<p>Criterion 4 The institution guarantees the students' involvement in drafting, reviewing and improving the study program on a regular basis and reflects their suggestions and contributions.</p>	
<p>Criterion 5 Students are encouraged to give their input on equality and knowledge assessment and control transparency, including their right to appeal with the responsible body / unit / lecturer the result, assessment, and evaluation awarded.</p>	

	<p>try to include discussions and activities in the lectures.</p> <p>Students are involved in drafting, reviewing and improving the study program on a regular basis through the student surveys for each module, and through their representatives in the Academic Senate and Student Council.</p> <p>The right to appeal, not accept the grade or request more feedback is guaranteed for the students in the regulations of the programme, and in particular in the Regulation of Exams. The Appeal Form was also considered as evidence.</p> <p><i>The institution should consider formalising a better distribution of classroom hours, focusing not only on lectures, but allocating more time for seminars and workshops. This needs to be regulated and shown in the regulations, specified in the syllabus of each module, and communicated clearly to students before they enrol and at the beginning of each module.</i></p> <p>References 15. CUOLGC Statute.pdf 34. See attached the Regulation of exams.pdf 35. Appeal form.pdf Summary Tables.pdf</p>								
Fulfillment of standard	<table border="1"> <tr> <td>Not met</td> <td>Partly met</td> <td>Substantially met</td> <td>Met</td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">X</td> <td></td> </tr> </table>	Not met	Partly met	Substantially met	Met			X	
Not met	Partly met	Substantially met	Met						
		X							

Standard V.6	
The academic staff engaged in the study program participates in research and scientific activities and motivates student participation and involvement in studies and projects.	
Criteria	Evaluation of experts
Criterion 1 The academic staff participates in international conferences or scientific research activities.	<p>All academic members of staff involved in the MSc EM study program participate in international conferences, presenting their research, as evidenced by their CVs.</p> <p>The partnership with the University of Bari ‘Aldo Moro’, although focused on teaching exchanges and mutual recognition of the degrees, it covers research collaborations between the two institutions as follows:</p> <p>Through this actual Agreement, the University of Bari Aldo Moro and the Catholic University "Our Lady of Good Counsel" of Tirana aim to promote, through joint programs,</p>
Criterion 2 The institution establishes partnership agreements with foreign higher education institutions and institutes, for the purpose of conducting joint studies, projects and research.	
Criterion 3 The academic staff motivates students to plan, write and publish scientific studies and papers.	
Criterion 4 The institution supports academic staff and students’ publications in international scientific journals.	
Criterion 5 The institution and academic staff motivate and support students to engage in innovation studies and patents.	

Criterion 6 The academic staff provides the necessary assistance to carry out analyzes, study measurements and results processing within the scope of the study program.

collaboration in the areas of lecturing, scientific research and the dissemination of culture. Collaboration will mainly focus on:

- the development of academic, cultural and scientific relationships;
- the realization of study and/or lecturing missions for professors, researchers, students and technical administrative staff of both sites - for durations to be determined accordingly- with regard to research and training projects in subjects of common interest.

Academic staff are very supportive, primarily towards the study programme and secondly for research, outputs in collaboration with students. This was observed also by talking to the students who were more interest on the practical aspects of the MSc EM. However, there is very good evidence of some students working on research projects as follows:

1. T. Lepuri, project: Dynamics of inequality and poverty in Albania as well as in countries undergoing economic transition, Dr. Antonella Biscione, Department for Bioeconomic Strategies in the EU and the Balkans
2. S. Ajdinaj, project: Transition to Circular economy between conflicts of interest and difficulties: successful practices and possible implementations in Albania, Dr. Valerio De Luca, Department of Economic Sciences and Entrepreneurship
3. N. Bajraktari, E-health project in Albania: Evaluation of the treatment process for chronic patients and the model of hospital financing, Dr. Najada Firza, Department of Economic Sciences and Entrepreneurship

One student has published a paper in an academic journal:

Mikaela GRABOVA, TRUST-BASED ECONOMY: CROWDFUNDING AS A POSSIBLE ANSWER, EVOLUTION - Journal of Life Sciences and Society; 110-117, 2020.

The academic members of staff motivate students to be innovative through their modules, and by trying to engage them in research as listed above.

The academic staff provides research assistance through research methods modules, such as Econometrics for training, through the Diploma project, and by involving students in research projects as listed above.

	References 29.1 CV.pdf 29.2 CV.pdf pergijgjet ASCAL.eng.pdf 31.Graduation regulation.pdf 33. The Regulation of the MSP in Economics and Management.pdf			
Fulfillment of standard	Not met	Partly met	Substantially met	Met
				X

Standard V.7				
The support of the Higher Education Institution furthers advanced studies and research.				
Criteria	Evaluation of experts			
Criterion 1 The institution pursues a cooperation policy with national scientific organizations and institutions, in order to increase study program staff and students' activities and mobility.	<p>The university and faculty are involved in Erasmus+ projects, and in the Central European Exchange Programme for University Studies. More importantly, the agreement with the University of Bari 'Aldo Moro' guarantees the transfer of studies and academic staff between the two institutions.</p> <p>The MSc EM, due to its profile, provides quantitative research training through modules about econometrics and statistics. These skills are useful for pursuing PhD studies.</p> <p>The list of research outputs for each academic member of staff is presented in their CVs. There is strong evidence of their impact-factor publications in collaboration with other authors between Italy and Albania as well as more internationally.</p> <p>The additional Evidence 20 about the specific agreement between CUOLGC and the University of Bari 'Aldo Moro' guarantees and explains in detail how research and teaching exchanges take place.</p> <p><i>It is suggested that the university considers also the introduction and training on qualitative research methods, or having a research methods course with a broader scope than only statistics and econometrics, to serve future managers to make better data-driven decisions, and those students who want to pursue PhD studies.</i></p> <p>References 23. Syllabus.pdf 29.1 CV.pdf 29.2 CV.pdf Evidenca 20.eng.pdf</p>			
Criterion 2 The research methods implementation by academic staff and students ensures the students' preparation for the third cycle degree program.				
Criterion 3 The institution pursues a policy about involving new researchers in national and international research projects.				
Criterion 4 The institution pursues an integrated policy for national/international researchers.				
Criterion 5 The institution pursues a favourable policy for student mobility, by engaging them in international activities.				
Criterion 6 The institution invites research and teaching activities, academic staff and foreign students for different periods of time, in order to increase HEI/university international profile.				
Fulfillment of standard	Not met	Partly met	Substantially met	Met
				X

Standard V.8	
The Higher Education Institution has special units and procedures for student admission, induction, counseling, complaints and issues management, as well as a problem-solving strategy which are easily accessible and usable by students.	
Criteria	Evaluation of experts
Criterion 1 The institution has a special units and procedures which ensure student information and assistance in accordance with the legal provisions and HEIs regulatory acts.	<p>The Coordinator of the Programme is directly responsible for the support students receive about the study programme and in general. In particular, as specified in the Regulation of the FEPSS, the Coordinator:</p> <ul style="list-style-type: none"> i) holds monthly meetings with students according to a calendar approved by the Dean which is announced publicly; j) publishes the students' office hours indicating availability times for them which is for at least six hours a week, or a minimum of two hours for three days a week; k) constantly informs the Dean on the progress of the didactic process and external relations of the Faculty, reporting directly on any disservice, dysfunction or anomaly he/she may encounter; <p>Article 54 of the Statute determines the responsibilities of the Careers Office looking after the employability of students and market analysis. The office explores and creates employment opportunities for students based on collaborations with companies and reputable organisations in the job market, including career counselling. A report on the job market and employability of the MSc EM students is also considered as evidence.</p> <p>From the meeting with the Career Office representatives the External Evaluation Group received information and confirmed their role in maintaining relationships also with the alumni.</p> <p>In response to the overall standards, besides the support students receive from the Coordinator and the Careers Office, the Didactic Secretariat, the academics involved in the programme, and all other units provide information and support for their studies as resulted in the Statute, the Regulation of the FEPSS, the Regulation of the Didactic Secretariat and the Regulation of the MSc EM.</p> <p>Reference</p> <p>15. CUOLGC Statute.pdf</p> <p>16. Regulation of the Faculty of Economics, Political and Social Sciences.pdf</p>
Criterion 2 The institution has set up and introduced a special system for students' information, counselling, progress and assistance in matters related to the teaching process and study program.	
Criterion 3 The institution provides students with career counselling assistance. The Career Counselling Office / Unit welcomes students continuously and periodically, providing specific information and guidance in terms of completing the learning process, selection and induction regarding professional training in other institutions (internships), and also advises them on labor market.	
Criterion 4 The Career Office / Unit follows-up students after graduation, by collecting, processing and storing data on the type and quality of study program student employment and makes them available to students and relevant bodies and authorities.	

	26. report regarding the employment of the graduates in Master study programme.pdf 33. The Regulation of the MSP in Economics and Management.pdf 38. The Regulation on the activity of the Didactic Secretariat.pdf			
Fulfillment of standard	Not met	Partly met	Substantially met	Met
				X

Fulfillment of standards of FIELD V	Not met	Partly met	Substantially met	Met
				X

VI. STUDY PROGRAMS' QUALITY ASSURANCE

Standard VI.1 The Higher Education Institution drafts and implements transparent policies and procedures on the study program quality assurance within the framework of internal quality assurance system.	
Criteria	Evaluation of experts
Criterion 1 The institution has in place policies, structures and procedures for Internal Quality Assurance (IQA), in accordance with applicable legal and sublegal provisions and with institutional regulatory acts.	In accordance with the specification of the article 103, of the law no. 80/2015, UKZKM has the Unit for Internal quality Assessment. Provisions for I.Q.A.U., are specified on the article 22, of the institution's Statute.
Criterion 2 The institution has established and introduced the Internal Quality Assurance System and implements an institutional strategy for continuous quality improvement, including students and external partners and experts.	UZKM has a regulation for functioning of the I.Q.A.U. The I.Q.A.U. is composed by 5 members appointed by the rector (the secretary general of the university, two professors of the University, an external professor and a students' representative).
Criterion 3 The Institution uses the appropriate quality assurance instruments. External Quality Assurance in Higher Education is realized through external accreditation assessment processes, analytical and comparative evaluations, as well as other processes that promote and improve quality.	Since 26 September 2019, these unit has 2 professors from the Faculty Medicine, one professor from the faculty of Pharmacy an external expert and a student). Members of the I.Q.A.U. exercise the duty for four years, with the right to be re-elected. Members for all Faculties and Departments can express interest to be part of the I.Q.A.U.
Criterion 4 The Institution has drafted a clear policy and follows periodic procedures to ensure and improve the quality of the study program it provides, within the IQA framework. They aim to create a quality culture at the institutional level, the constituent units and all institutional internal actors.	The instruments for assuring quality are: Questionnaires for the students that are distributed online. These questionnaires gather information related to the program coordinator, the didactic secretary, quality of services and for quality and clarity of the subject/ module. Based on the data gathered from questionnaires, is constructed students' perception on didactic activities, are identified the strength and weakness according to the

perception of the students for a given study program.

Based on the perception of 17 students that have participated to questionnaires from 28 students in total that are enrolled in the course degree for Economics and Management. Based on Ranking this program was evaluated as a good one and got a positive feedback.

In total are evaluated 16 characteristics. The data gathered for the academic year 2019-2020 are compared with the data from previous academic year for the same study program. Out of 16 criteria that were taken into consideration, only four of them decreased for 2019-2020 compared to previous academic year 2018 -2019:

- Relationship with the coordinator
- Organization of secretariat
- Preliminary knowledge
- Effectiveness of the subject

In the comparison with the university, the average data of Economics and Management are slightly below for:

- Quality of service
- Effectiveness of degree course
- Adequacy of the classes' timetable
- Preliminary knowledge
- Didactic relationship with the professors
- Effectiveness of the subject

According to article 5, of the Regulation for I. Q. A. U., at the end of each semester and before the examinations, I. Q. A. U. Collects students view and feedback on the teaching process and the subjects learned, through questionnaire.

In regulation it is also specified that I. Q. A. U., collect data not only from the students but also from academic, research, administrative and/ or service units of the University. At the meeting with the I.Q.A.U. members, is confirmed the use of questionnaires for academic staff and administrative staff. The members of the Department write a report every 4 months for the learning process, research projects and publications.

References

15. Statute

	123. The regulation for functioning of the I.Q.A.U. 27. the form of questionnaire distributed online 28. are assessment for the academic year 2019-2010			
Fulfillment of standard	Not met	Partly met	Substantially met	Met
				X

Standard VI.2	
The Higher Education Institution monitors and evaluates periodically through the special units the study program to ensure training objectives achievement and the intended learning outcomes.	
Criteria	Evaluation of experts
Criterion 1 The institution establishes a special unit for monitoring, reviewing, and supervising the second cycle study program.	<p>The study program has a coordinator that reports directly to the Faculty Dean and collaborates with the Head of Department for the didactic and scientific activity of the program, according to article 11, of the Regulation of the Faculty.</p> <p>The I.Q.A.U, is the responsible unit for internal quality assessment of the University, that provides to the Rector and the Academic Senate, an annual report.</p> <p>The assessment methodology is based on anonymous questionnaires, based on questions using the Likert scale, with rate system from one to seven. The questionnaire have structural question, that identify the interviewer characteristics, question related to the didactic – administrative aspects at the degree course level and questions related to subject level. The rating from 1-4 is considered “insufficient” assessment and the rating 6-7 “good”.</p> <p>According to article 9 of the Regulation Head of Unit, is the person responsible for organizing and coordinating didactic and research work in the study courses of the unit. He is the person responsible for organization of internal evaluation process of the Unit and contributes to the settlement of the problems encountered in didactic and research activity.</p> <p>According to the article 6/2, of the Regulation of the Faculty, the Dean is responsible for the enforcement of the Faculty didactic program. He prepares an annual report on the progress of the Faculty’s didactic and research activities, and presented to the Rector.</p> <p>The Head of Department, according to the article 9/3 of the Faculty Regulation, organizes the internal evaluation process of the unit and submit the report of the Unit to the</p>
Criterion 2 The institution uses formal and documented processes and mechanisms for reviewing, approving and supervising the second cycle study program periodically.	
Criterion 3 The institution uses assessment methodology, measuring instruments and evaluation instruments for the study program progress and success.	
Criterion 4 The results of these assessments are documented and put forward to the responsible and decision-making authorities for the study program.	
Criterion 5 The evaluation reports should include the expected results, the assessment results of and the measures taken to address the issues and the ongoing quality improvement.	

	<p>Dean. The report has data on learning process, activities organized in order to support the master program, information from internal evaluation unit, conferences and publication, participation in projects such as Erasmus +. The report has a swot analyse of the master program, that identifies the weak point and measures for further improvements. For example, the unit that will deal with the problem of the small number of the students enrolled in this master, is the Career Orientation Office, through promotion policies.</p> <p>References</p> <p>16. Regulation of the Faculty of Economics, Political and Social Science.</p> <p>123. Regulation for internal quality assessment unit</p>			
Fulfillment of standard	Not met	Partly met	Substantially met	Met
				X

Standard VI.3	
The Higher Education Institution makes use of assessment procedures, methodologies, and instruments for the study program opening, development, and progress; graduation, entering the labor market as well as students' further studies.	
Criteria	Evaluation of experts
Criterion 1 The study program internal evaluation is periodically performed by the relevant internal quality assurance unit. The Higher Education Institution incorporates this information in the institutional self-assessment procedure within the accreditation and rating framework.	<p>The form of periodic evaluation used by I.Q.A.U, are questionnaires that are distributed online to the students and for the academic staff. The data gathered from questionnaire are elaborated by the statistics and quality assessment office. For CUOLGC, the perception of the students is very important element for analysing the work performed by the academic staff and administrative body. Based on article 22 of the Statute, the I.Q.A.U cooperates with the Committee for Ensuring Quality Standards of the Institutions and the Study programs. I.Q.A.U supervises and distributes the questionnaires for the student and academic personnel, makes proposals and suggests improvements regarding the quality of teaching, scientific research and other services provided to the students. The coordinator of the study program holds monthly meeting with students and constantly informs the Dean on the progress of the didactic process. The I.Q.A.U, writes annual reports to the Rector and the Academic Senate for teaching and research in the</p>
Criterion 2 In order to carry out the assessment, the institution uses various appropriate and adequate methods and instruments, in line with the nature and features of the study program scope.	
Criterion 3 In the framework of evaluating study program performance and quality, the institution employs direct methods such as: quality assessment of teaching, didactics, curricula, learning outcomes; parallel assessment of student examinations or assignments, direct observations in the auditorium during exercises / practice, local or standardized tests, results achieved in inter-institutional or national tests such as state exam for regulated professions etc.	
Criterion 4 In the framework of study program quality and performance evaluation, the institution uses indirect assessment methods and instruments such as: students, graduates (alumni), and academic staff's surveys and interviews; academic and administrative assistance, employers and	

<p>institutions that cooperate for the study program delivery and other parties involved in conducting the assessment of knowledge and competences acquired during this program.</p>	<p>University.</p> <p>Methods used for assessment are questionnaire for the students and academic staff. Based on the data gathered from the questionnaires there is a report drafted including the strong and weak points.</p> <p>Every semester is organized meeting with the students, members of the I.Q.A.U, the coordinator of the program and academic staff, in order to discuss about the study programs, and find ways for further improving the program.</p> <p>Students of this master program, with the knowledge and competences acquired have the possibility to work in a regulated profession such as “Certified Accountant”.</p> <p>During the visit in the institution, in the meeting with the students, we were informed that some students of this course were applying for the national standardized test of “Certified accountant”.</p> <p>I.Q.A.U conducts surveys to identify the employment rate of CUOLGC graduates, and get the feedback from the alumni, for matching the knowledge acquired in the master program with the needs of the labour market.</p> <p>References</p> <p>27. The template of the questionnaire</p> <p>28. The student perception regarding didactic activities</p> <p>15. Statute</p> <p>123. The regulation of the IQAU</p> <p>38. The regulation of the Faculty of Economics, Political and Social Science</p>			
<p>Fulfillment of standard</p>	<p>Not met</p>	<p>Partly met</p>	<p>Substantially met</p>	<p>Met</p>
				<p>X</p>

<p>Standard VI.4 The Higher Education Institution includes academic units, staff and students in the study program IQA process and informs interested parties on the results and the subsequent action plan.</p>	
<p>Criteria</p>	<p>Evaluation of experts</p>
<p>Criterion 1 The institution should provide for and guarantee the involvement of internal and external actors, interested in ensuring and improving the study program in internal quality policies and</p>	<p>This master program offers a joint degree with the University of Bari, where a considerable number of professors that teaches in this study program come from the University of</p>

procedures.	Bari, and they bring with them new teaching methods, research and technology.
Criterion 2 The institution defines the specific responsibilities and tasks of main units, individuals, students and other parties engaged in the study program internal quality assurance and guarantees the responsible performance of these tasks.	As part of this agreement, academic staff, administrative staff and the student from CUOLGC, can spend a semester in the University of Bari.
Criterion 3 During study program assessment and quality assurance it is important to guarantee the inclusion of the main unit responsible for the study program, academic staff, academic and administrative assistants and study program students.	Regarding this study program, the Faculty of Economics, Political and Social Science, has organized several activities such as open lessons, seminars and training, which has made possible for the students of this institutions to get in touch with the latest research data and methodologies used for assessing the Albania economy and the requirement of domestic labour market, for special skills and competences.
Criterion 4 Internal actors' inclusion and engagement in the continuous assessment procedures should observe the academic integrity and avoid any kind of discrimination or inequality against staff and students.	The students and academic staff of this study program, have participated in Erasmus + program, in the University of Siena, and University of Krakow, and exchanged experiences for the way the lessons are organized, the use of the technology, teaching method with the students in focus updating the study cases, and teaching materials.
Criterion 5 Partners and / or external experts, who are related to the study program, or can provide valuable expertise and input about the program quality and improvement should actively participate in the assessment and internal quality assurance processes.	The existence in this institution of the “The committee for the promotion of the academic personnel”, “The committee for internal quality assurance” and “The committee for the progress of the institutional activity and relations with students”, are important for ensuring the quality of the study program.
	The Department is the base unit responsible for delivery of the teaching and scientific research, according to article 3, of the Regulation of the Faculty.
	The Research centre, supports the development of the master program, according to article 4, of the Regulation of the Faculty.
	The Dean is in charge of monitoring and coordinating the realization of the Faculty’s didactic and scientific research, according to article 6/2/a, of the Regulation of the Faculty.
	The Head of the Department is responsible for organizing and coordinating didactic and research work, according to article 9/3/a, of the Regulation of the Faculty.
	The Coordinator of the study program, is responsible for elements of didactic process (lessons, workshops, internships, exams), according to article 11/2, of the Regulation of the Faculty.
	The I.Q.A.U, monitor the activities of the University for achieving the institutional objectives, according to article 22, of the University statute.
	Assessment of the quality includes all the main units

	<p>responsible for the program.</p> <p>The I.Q.A.U, organize questionnaire for students, academic staff and administrative, in order to collect their opinions.</p> <p>The results gathered from quality assessment, are discussed with all the parties (students, teaching staff, the program coordinator), in order to further improve this study program.</p> <p>The questionnaires used for internal assessment are confidential, and aim further improving quality of the program. They are used only to identify the strength and weakness of the program.</p> <p>The professors that come from the University of Bari, and the professors that come from Erasmus + program, bring their experiences in teaching and research.</p> <p>The Faculty organizes open lectures with the institution's experts that CUOLGC have signed bilateral agreements. Their expertise is valuable for the study program, and contribute to increase the quality.</p> <p>References:</p> <p>6. Agreement between the University of Bari Aldo Moro and Tirana Catholic University "Our Lady of Good Council".</p> <p>15. Statute</p> <p>51. Seminars, conferences and public lectures</p> <p>Summary table</p> <p>38. The Regulation of the Faculty of Economics, Political and Social Science</p>			
Fulfillment of standard	Not met	Partly met	Substantially met	Met
				X

<p>Standards VI. 5</p> <p>Policies, processes and activities for the study program Internal Quality Assurance should be made public, transparent, and effective, with the view to establish an Internal Quality Assurance Culture.</p>	
Criteria	Evaluation of experts
<p>Criterion 1 The policy, strategy, organization and activities within the framework of study program Internal Quality Assurance system are transparent and are made public to all students and parties concerned.</p>	<p>The Head of Department regularly informs the Dean for the lesson plan, research activity of the Department, and organizes the internal evaluation process of the Department.</p> <p>The Department prepares an annual report, for the Dean, where there are identified the problems encountered in didactic and research activities for all the study programs offered by the Department, accompanied by the ways of</p>
<p>Criterion 2 The Higher Education Institution publishes the results of the study programs assessment, by observing the academic freedom and ethics, as well as the legislation on personal</p>	

data.	solving them.
Criterion 3 The assessment results should go along with an action plan designed to address and improve the identified weaknesses and issues.	The coordinator of the study program submits to the Dean the opinions and specific requests of lecturers with regards to the good performance.
Criterion 4 The institution assesses and ensures activities' effectiveness and impact in the framework of monitoring and quality assessment, with the view to ensure the ongoing study program improvement.	The I.Q.A.U write an annual report on teaching, scientific research and services provided by the University. The results of this report are discussed in the department.
Criterion 5 The institution organizes periodic activities with staff and students for their information and awareness raising on the long-term quality assurance and study program improvement.	The published reports, reserve the confidentiality of the students and academic staff that have participated in the survey, according to the specification of the law no. 9887, date 10.03.2008, "For protecting the personal data", changed.
	The statistical data analyse is used to measure the performance for a given academic year, to make comparison with previous academic years in order to address the weak points of the program for further improvement.
	For a given academic year, based on the indicators of performance, such as a student perception and the labour market requirement, changes and updates on literature, both the compulsory and elective one, are made whereas new study cases and trainings, part of the practice hours, are added. Since this is a joint degree, the UCOLGC cannot make adjustment in the program that are not approved by the University of Bari. Based on the requirements of the labour market, in the institutional development plan, the Faculty of Economic, Political and Social Science, in the next 10 years has programmed to organize, post degree short masters for a creation of specific skills professional according to the Albanian economy development.
	Each academic year the Department analyses the study program's performance, taking into consideration all the components, students, academic staff and the Albanian labour markets requirements, determining the possibilities for future improvements.
	Each year there is a discussion on activities necessary for supporting this study program and in the end, there is another discussion on their realization.
	The Faculty has organized activities with public entities and private firms that have signed a memorandum of collaboration, for this study program, as part of planed activities that support the study program.
	These activities are organized, based on the students request for practical hours in specific subject and on the skills and competences that Albania labour market requires.
	For example, as part of a training activity "Production Cycle

	<p>Technologies”, during the course it is organized a visit in the Ministry of Environment and Tourism, in order to discuss issues such as bioenergy, waste disposal and natural resource management.</p> <p>Another example is meeting in General Directorate of Customs in Tirana, with the Excise Department, when the students are known with the legal excises imposed in Albania and the practical part in the operation office.</p> <p>The coordinator of the study program, based on the information received from the Dean, prepares the subjects plan including lectures hours, seminars, workshops, internship and exam. It collects and submits to the Dean the opinion and specific request of lecturers, and has monthly meeting with the students according to a calendar approved by the Dean which is announced publicly.</p> <p>References</p> <p>16. Regulation of the Faculty of Economics, Political and Social Science</p> <p>15. Statute</p> <p>28. Student perception regarding the didactic activities</p> <p>14. Institutional development plan</p> <p>51: Seminars, conferences and public lectures</p>			
Fulfillment of standard	Not met	Partly met	Substantially met	Met
				X

Fulfillment of standards of Field VI	Not met	Partly met	Substantially met	Met
				X

Summary Conclusions of the EXTERNAL EVALUATION REPORT, of the second cycle Program Master of Science in “Economics and Management” of the Higher Education Institution Catholic University "Our Lady of Good Counsel

Strengths /Affirmations

1. The collaboration agreement with the University of Bari ‘Aldo Moro’ and the ability to issue joint degrees is one of the strongest points, assuring the quality of the studies, providing highly qualified academic staff, and increasing opportunities through transfers and exchanges.
2. The academic staff involved in the programme are experts in their areas. They have a very good track record of publications and research, as well as strong experience in teaching both internationally and in Albania.
3. The premisses of the institution are excellent, securing an optimal environment for students to learn. The institution also benefits from very good logistics and systems to manage teaching and administrative processes in person and online.
4. The fact that the whole programme is conducted in Italian is positive, giving students higher employment changes in Italy and Albania, as well as a more international outlook.
5. This study program is interdisciplinary and include training activities related to business economics organizations, econometrics and statistical methods for economics, international and financial market laws. The study program is complete with goals and teaching methods are well defined.
6. The existence in this institution of the “The committee for the promotion of the academic personnel”, and “The committee for the progress of the institutional activity and relations with students”, is important for ensuring the quality of the study program.
7. The collaborations agreements, for this study program, with public entities and private companies, have been very fruitful by creating many internships and high employment rate for graduated students.
8. The infrastructure and information technology for this study program is optimal for the students, academic staff and administrative staff.

Weaknesses

1. The programme offers limited diversity in the mode of assessment with most modules relying only on one oral exam. This gives students limited opportunities to learn, be examined, receive feedback and improve through the year.
2. Although the library is rich in resources and well-organised, the resources presented to each student with the syllabus are limited.

3. The use of English language in the programme is limited.
4. In the teaching process and lessons are conducted in blocks of a few intensive days. This model is more typical for part-time programmes and not full-time programmes like this one.
5. This study program practical working hours only 10% of total credits and theoretical academic hours 90% of total credits, this division is not in accordance with the bylaws in power. An excessive number of classroom contact hours in the programme are formally dedicated to lectures, leaving engagement and participation in more activities at the discretion of lecturers, but without guaranteeing it for the students.

Recommendations

1. The institution needs to make provisions for the event when the agreement with the University of Bari ‘Aldo Moro’ that gives the institution the right to by-pass certain provisions in the Albanian law terminates. According to the agreement either party has the right to terminate it by giving one-year notice. Renegotiation of the agreement with the University of Bari ‘Aldo Moro’ is recommended with the aim to strengthen the relationship and reduce risk, in particular by considering the following areas:
 - a. Compliance provisions to around 70% similarity between students’ bachelor studies and the programme of this MSc EM.
 - b. Employing more academic staff full time by the institution in Albania.
 - c. When possible and preferred by students and academic staff, spread the delivery of modules over the duration of a semester which is more suitable for a full-time programme.
 - d. Maintain attendance requirements for students although they are not required in Italy.
 - e. Consider applying the 30% participation, 20% mid-term exams and 50% final exam ratios reported in the IER.
 - f. Promote more research collaborations between the institutions as part of the agreement.
 - g. Establish joint quality assurance structures that generate reports that compare, allow learning and drive improvements and innovations for both programmes in Italy and Albania. Such reports need to be submitted with the next accreditation report.
 - h. Secure the full support and recognition from the University of Bari ‘Aldo Moro’ for all students who have started with the programme until their graduate in the termination clauses in the agreement with them.
2. The institution should replace classroom contact hours for lectures with more seminars or workshops. This should be explicitly regulated in the regulations, specified in the syllabus, and communicated to the students. Table 13 specifies that almost 90% of contact hours are lectures. This does not give enough opportunities to

students to engage, receive ongoing feedback during the classes, and improve continuously, although many lecturers might try to make the lectures interactive.

3. The institution needs to put in place clearer procedures to secure there is adequate management and peer evaluation for the improvement of teaching materials and the introduction of innovative teaching methods. A system of rewards for best innovative teaching practices and clear goals on the level of materials expected to be updated periodically would be necessary. `
4. The syllabus of each module needs to increase the number of reading resources suggested for each module. For each topic, besides sections from the core text directly linked to them and referenced, lecturers should provide at least one additional reading material or resource per topic. It is recommended for all syllabuses the literature to be completed according to specification of VKM no. 41, 24.1.2018, changed, divided in obligatory and recommended, and for very lesson to be specified the chapter of a book (pages) or the articles that the students need to read.
5. Each module needs to have more than one mode of assessment, with none weighting more than 80%. The explanation and weighting for each mode assessment needs to be made clear in the syllabus, published and explained to the students before they enrol for the programme.
6. It is recommended that the institution increases opportunities for students to submit written assessment work also in English, in line with the strategic aims expressed by the institution to make the programme more relevant internationally and practically without losing its academic edge.
7. It is recommended to introduce a specific module on information technology related to economics and management, in compliance with the requirements in this evaluation report and to benefit students for the job market.
8. It is recommended to strengthen training for research skills and analytical skills to meet the job market requirements for managers and experts in economics who are able to analyse complex data and make data-driven decisions. This can include more general and possibly qualitative research methods' training content in the programme beyond only econometrics. It is highly recommended that the institution pursues the introduction of a PhD in Economics and Management around 2022 as mentioned in the Strategic Plan.
9. It is recommended to reconsider the weighting of components in the didactic programme according to the standard imposed by the VKM no. 41, date 21.1.2018, changed with the VKM no. 879 date 18.12.2019.
10. It is recommended to reconsider funds other than tuition fees, in order to finance this study program.

The degree of fulfillment of the quality standards of the program

Field of Evaluation	The degree of fulfillment of the quality standards, for each field			
	Not met	Partly met	Substantially met	Met
I. STUDY PROGRAM “MASTER OF SCIENCE/ ARTS PROVISION				X
II. STUDY PROGRAM ORGANIZATION, MANAGEMENT AND ADMINISTRATION				X
III. TEACHING, LEARNING, EVALUATION AND COMPETENCES			X	
IV. HUMAN, FINANCIAL, INFRASTRUCTURE, AND LOGISTICS RESOURCES FOR STUDY PROGRAM DELIVERY				X
V. STUDENTS AND THEIR SUPPORT				X
VI. STUDY PROGRAMS’ QUALITY ASSURANCE				X
Total Fulfillment of standards				X